



# County of El Dorado

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## Legislation Details (With Text)

**File #:** 17-0764 **Version:** 1  
**Type:** Agenda Item **Status:** Approved  
**File created:** 7/10/2017 **In control:** Board of Supervisors  
**On agenda:** 7/25/2017 **Final action:** 7/25/2017  
**Title:** Chief Administrative Office recommending the Board approve minor revisions to Board of Supervisors Policy A-5, Grant Endorsements for Non-County Agencies, to allow endorsement of non-county grant applications by county Department Heads rather than the Board of Supervisors, in specific situations, and to update the format of the policy (Est. Time: 5 Min.)

FUNDING: N/A

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Policy A-5 7-25-17, 2. B - Policy A-5 with Changes 7-25-17

Date	Ver.	Action By	Action	Result
7/25/2017	1	Board of Supervisors	Approved	Pass

Chief Administrative Office recommending the Board approve minor revisions to Board of Supervisors Policy A-5, Grant Endorsements for Non-County Agencies, to allow endorsement of non-county grant applications by county Department Heads rather than the Board of Supervisors, in specific situations, and to update the format of the policy (Est. Time: 5 Min.)

**FUNDING:** N/A

### DEPARTMENT RECOMMENDATION

Chief Administrative Office recommending the Board approve minor revisions to Board of Supervisors Policy A-5, Grant Endorsements for Non-County Agencies, to allow endorsement of non-county grant applications by county Department Heads rather than the Board of Supervisors, in specific situations, and to update the format of the policy.

### DISCUSSION / BACKGROUND

On November 8, 1988, the Board of Supervisors adopted Policy A-5, Grant Endorsements for Non-County Agencies, to require formal approval from the Board for grant endorsements or supporting documentation to non-county agencies and organizations.

As part of Objective 2.2 of the Good Governance Goal in the Board-approved Strategic Plan, policies are undergoing review and update. The policy was revised to allow Department Heads to provide these endorsements with approval of the Chief Administrative Officer rather than Board approval in limited situations. The non-county grant application must not include any requirement for County resources and be directly related to the mission of the department and the Strategic Plan. Where these cannot be met, the Department must obtain Board approval. Additionally, the policy was put into the new format, restructured slightly to differentiate between the purpose, policy, and procedure sections, and revised to clarify each. No sunset date was originally assigned to Policy A-5, but a

sunset date for review of the policy has been identified as July 25, 2021, four years from the recommended approval date, in accordance with Policy A1. Revisions to Policy A-5 were routed the revisions to department heads for review and comment, but no changes were proposed.

The revised policy maintains the intent of the original direction to consult with the Chief Administrative Officer and allow for discussion of the issues in an open session of the Board prior to initiating correspondence with legislators.

A version showing the changes to the policy is included as Attachment B.

## **ALTERNATIVES**

N/A

## **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

All

## **CAO RECOMMENDATION**

Approve the proposed revisions to Board of Supervisors Policy A-5.

## **FINANCIAL IMPACT**

There is no fiscal impact associated with the revised policy.

## **CLERK OF THE BOARD FOLLOW UP ACTIONS**

Upon approval of the revised policy, the Clerk of the Board will publish the updated Policy to the Board of Supervisors Policy Manual webpage.

## **STRATEGIC PLAN COMPONENT**

Good Governance

## **CONTACT**

Don Ashton, Chief Administrative Officer