



Legislation Details (With Text)

File #: 18-0333 **Version:** 1

Type: Agenda Item **Status:** Approved

File created: 2/20/2018 **In control:** Board of Supervisors

On agenda: 3/20/2018 **Final action:** 3/20/2018

Title: Sheriff's Office recommending the Board approve and authorize the County Purchasing Agent to sign Agreement for Services 2376 with Western Sign Company Inc., for design, application, and removal services for graphics, signage, and lettering on Sheriff's Office vehicles, for a not-to-exceed amount of \$63,000, with a retroactive effective date of February 2, 2018, and a three year term expiring February 1, 2021.

FUNDING: General Fund.

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Blue Route 03-13-18, 2. B - Agreement #2376 03-13-18

Date	Ver.	Action By	Action	Result
3/20/2018	1	Board of Supervisors	Approved	Pass

Sheriff's Office recommending the Board approve and authorize the County Purchasing Agent to sign Agreement for Services 2376 with Western Sign Company Inc., for design, application, and removal services for graphics, signage, and lettering on Sheriff's Office vehicles, for a not-to-exceed amount of \$63,000, with a retroactive effective date of February 2, 2018, and a three year term expiring February 1, 2021.

FUNDING: General Fund.

DEPARTMENT RECOMMENDATION

The Sheriff's Office (SO) recommends the Board approve and authorize the County Purchasing Agent to sign retroactive Agreement for Services #2376 with Western Sign Company Inc., for design, application, and removal services for graphics, signage, and lettering on Sheriff's Office vehicles, for a not-to-exceed amount of \$63,000, for the period of February 2, 2018, to February 1, 2021.

DISCUSSION / BACKGROUND

The SO has contracted with Western Sign Company Inc. since November 4, 2004 for design, application, and removal services for graphics, signage, and lettering on Sheriff's Office vehicles. Board approval is needed for the Purchasing Agent to sign this retroactive agreement in order to allow payment for services provided and continuing service to be provided.

The Sheriff's Office had a fully executed contract, except for the purchasing agent signature, submitted to purchasing in early January 2018; however, the agreement was required to be processed through the FENIX system where it was delayed through the approval workflow largely due to the vendor's insurance expiring. These delays have resulted in the contract becoming retroactive, and the Sheriff's Office having to bring the agreement to the Board for approval.

ALTERNATIVES

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

County Counsel and Risk Management.

CAO RECOMMENDATION

Approve as recommended.

FINANCIAL IMPACT

No Change to Net County Cost. These expenses are budgeted in the Sheriff's Office's annual operating budget, and will continue to be budgeted in following years.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

Public Safety

CONTACT

Undersheriff Randy Peshon