



## Legislation Details (With Text)

**File #:** 18-0960      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 6/7/2018      **In control:** Board of Supervisors

**On agenda:** 6/26/2018      **Final action:** 6/26/2018

**Title:** Auditor-Controller recommending the Board authorize the Auditor-Controller to remove the fixed assets and minor equipment listed on the attached schedules from the County's fixed asset records.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Unlocated Fixed Assets Ltr JHarn 06-06-18, 2. B - UNLOCATED16\_17 SCHEDULE A, 3. C - UNLOCATED16\_17 SCHEDULE B

Date	Ver.	Action By	Action	Result
6/26/2018	1	Board of Supervisors	Approved	Pass

Auditor-Controller recommending the Board authorize the Auditor-Controller to remove the fixed assets and minor equipment listed on the attached schedules from the County's fixed asset records.

### DEPARTMENT RECOMMENDATION

The Auditor-Controller recommends that the Board of Supervisors authorize the Auditor-Controller to remove the fixed assets and minor equipment listed on the attached schedules from the County's fixed asset records.

### DISCUSSION / BACKGROUND

Departments are required to complete their annual physical inventory by November 30<sup>th</sup>. The attached schedules lists items that were identified as missing or that were disposed of without prior Board authorization as a result of that inventory process for the year ended June 30, 2017.

The recommendation will allow the Auditor-Controller to remove fixed assets having an acquisition cost of \$176,199 with a net book value of \$21,271 and minor equipment having an acquisition cost of \$46,838 from the County's property records.

### ALTERNATIVES

N/A

### OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/A

### CAO RECOMMENDATION / COMMENTS

Approve as recommended.

### FINANCIAL IMPACT

There is no fiscal impact.

### **FOLLOW UP ACTIONS**

The Auditor-Controller will remove the fixed assets listed on the attached Schedule A and the minor equipment listed on Schedule B from the County's property records.

### **STRATEGIC PLAN COMPONENT**

### **CONTACT**

Joe Harn