



## Legislation Details (With Text)

**File #:** 18-1860      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 11/27/2018      **In control:** Board of Supervisors

**On agenda:** 12/11/2018      **Final action:** 12/11/2018

**Title:** Chief Administrative Office recommending the Board:  
1) Approve and authorize the Chair to sign the attached Budget Transfer Form and accompanying schedule of amendments to the Fiscal Year 2018-19 Adopted Budget, reflecting Board approved uses for additional General Fund monies, as previously approved on November 20, 2018; and  
2) Approve and authorize the Chair to sign Resolution 248-2018 amending the Authorized Personnel Allocation Resolution to reflect position changes approved on November 20, 2018, as part of the above referenced budget additions. (4/5 vote is required to approve the Budget Amendment.)

**FUNDING:** County-wide Budget.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Budget Transfer, 2. B - Personnel Resolution, 3. C - Counsel Approval, 4. Executed Resolution 248-2018

Date	Ver.	Action By	Action	Result
12/11/2018	1	Board of Supervisors	Approved	Pass

Chief Administrative Office recommending the Board:  
1) Approve and authorize the Chair to sign the attached Budget Transfer Form and accompanying schedule of amendments to the Fiscal Year 2018-19 Adopted Budget, reflecting Board approved uses for additional General Fund monies, as previously approved on November 20, 2018; and  
2) Approve and authorize the Chair to sign Resolution **248-2018** amending the Authorized Personnel Allocation Resolution to reflect position changes approved on November 20, 2018, as part of the above referenced budget additions. (4/5 vote is required to approve the Budget Amendment.)

**FUNDING:** County-wide Budget.

### DISCUSSION/BACKGROUND

On November 20, 2018, the Board of Supervisors approved a list of additions and changes to the FY 2018-19 Adopted Budget, reflecting uses of additional General Fund monies made available through remaining carry-over fund balance, a reduction in the amount of General Fund dollars required to be dedicated to the Accumulative Capital Outlay fund, and a slight increase in the estimate for Transient Occupancy Tax revenue.

One of the approved items was to increase Salary and Benefits in Community Development Services - Admin and Finance for the addition of an Administrative Services Officer (ASO) position. Human Resources has recommended instead that an Administrative Analyst Supervisor allocation be added, as reflected in the attached Personnel Resolution.

The November 20, 2018 report indicated that a final schedule of budget amendments would be presented for approval, reflecting direction received from the Board during that discussion. The

schedule presented here for approval reflects those changes to the FY 2018-19 Adopted Budget. This recommendation contains no new policy issues.

### **PRIOR BOARD ACTION**

The Board conducted the Budget Hearing on the FY 2018-19 Recommended Budget on June 18, 2018 (Legistar #18-0940).

The FY 2018-19 Budget Resolution was adopted by the Board on September 25, 2018 (Legistar #18-1475).

The schedule of amendments to the Budget following from authority delegated in the FY 2018-19 Budget Resolution was approved by the Board on October 30, 2018 (Legistar #18-1669).

The Board provided further direction on the use of available General Fund monies and approved additional amendments to the Budget on November 20, 2018 (Legistar #18-1767).

### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

Send one copy of the approved and signed resolution to Katie Lee in Human Resources.

Board Chair signature on Budget Transfer Form and forward to Auditor-Controller's Office.

### **CONTACT**

Don Ashton, Chief Administrative Officer

Shawne Corley, Assistant Chief Administrative Officer