



County of El Dorado

330 Fair Lane, Building A
Placerville, California
530 621-5390
FAX 622-3645
www.edcgov.us/bos/

Legislation Details (With Text)

File #: 18-1911 **Version:** 1
Type: Agenda Item **Status:** Approved
File created: 12/6/2018 **In control:** Board of Supervisors
On agenda: 12/18/2018 **Final action:** 12/18/2018
Title: Chief Administrative Officer and Auditor Controller recommending the Board approve and adopt Policy E-1, Time Entry and Alternative Work Schedule Policy.

FUNDING: N/A

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - E1 - Time Entry Policy

Date	Ver.	Action By	Action	Result
12/18/2018	1	Board of Supervisors	Approved	Pass

Chief Administrative Officer and Auditor Controller recommending the Board approve and adopt Policy E-1, Time Entry and Alternative Work Schedule Policy.

FUNDING: N/A

DISCUSSION / BACKGROUND

With the implementation of a new payroll system, the FENIX Executive Sponsors have created a Time Entry and Alternative Work Schedule Policy in support of the Good Governance Strategic Plan. The new policy provides clear direction to County employees ensuring Fair Labor Standard Act (FLSA) rules are adhered to.

ALTERNATIVES

The Board could choose not to approve the policy which will result in not having written guidelines regarding time entry and alternative work schedules.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Human Resources, Information Technology

FINANCIAL IMPACT

N/A

CLERK OF THE BOARD FOLLOW UP ACTIONS

The Clerk of the Board will post the approved policy to the County's website and distribute to all Department Heads.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Don Ashton, CAO

Joe Harn, Auditor Controller