



## Legislation Details (With Text)

**File #:** 19-0106      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 1/10/2019      **In control:** Board of Supervisors

**On agenda:** 1/15/2019      **Final action:** 1/15/2019

**Title:** Auditor-Controller recommending the Board authorize the Auditor-Controller to hire two Fiscal Technicians in excess of his position allocation through June 30, 2019.

**FUNDING:** General Fund, with partial cost recovery through the cost plan (no increase to net county cost).

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Position Allocation and Upcoming Vacancies Bd Ltr 01-10-19

Date	Ver.	Action By	Action	Result
1/15/2019	1	Board of Supervisors	Approved	Pass

Auditor-Controller recommending the Board authorize the Auditor-Controller to hire two Fiscal Technicians in excess of his position allocation through June 30, 2019.

**FUNDING:** General Fund, with partial cost recovery through the cost plan (no increase to net county cost).

### DISCUSSION / BACKGROUND

The Auditor-Controller’s Office has received written notice that one Administrative Technician is relocating out of state and one Administrative Technician is retiring late this fiscal year. Because of the timing of these employee departures, it is unlikely that employees could be hired and fully trained in time for the critical and demanding year end close period, June through September. I am requesting the authority to fill these two positions now, so that these two new employees will be trained by the incumbents and on the job for the fiscal year end process. The department has sufficient appropriations to accommodate this overlap.

### ALTERNATIVES

The Board could choose not to approve this overlap, in which case the Auditor would not be able to hire replacements for the resigning employees until the employees separate, or other vacancies in the department occur.

### PRIOR BOARD ACTION

N/A

### OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/A

### CAO RECOMMENDATION / COMMENTS

Approve as recommended, noting that the Auditor-Controller has accepted the incumbents

resignations.

**FINANCIAL IMPACT**

The estimated cost for two Fiscal Technicians for the remainder of the fiscal year is \$36,000. It is anticipated that the department will have sufficient savings to cover this cost.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

N/A

**STRATEGIC PLAN COMPONENT**

N/A

**CONTACT**

Joe Harn