



# County of El Dorado

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## Legislation Details (With Text)

**File #:** 19-0307 **Version:** 1  
**Type:** Agenda Item **Status:** Approved  
**File created:** 2/20/2019 **In control:** Board of Supervisors  
**On agenda:** 3/5/2019 **Final action:** 3/5/2019  
**Title:** Chief Administrative Office (CAO) recommending the Board approve and authorize the Chair to sign Resolution 022-2019, amending the Authorized Personnel Allocation Resolution 132-2018, deleting 1.0 FTE Principal Management Analyst from the CAO personnel allocation.

**FUNDING:** General Fund.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. A - Resolution, 2. B - Counsel Reso Approval, 3. Executed Resolution 022-2019

Date	Ver.	Action By	Action	Result
3/5/2019	1	Board of Supervisors	Approved	Pass

Chief Administrative Office (CAO) recommending the Board approve and authorize the Chair to sign Resolution **022-2019**, amending the Authorized Personnel Allocation Resolution 132-2018, deleting 1.0 FTE Principal Management Analyst from the CAO personnel allocation.

**FUNDING:** General Fund.

### DISCUSSION / BACKGROUND

On December 11, 2018 (Legistar #18-1740) the Board provided direction to proceed with the transfer of the emergency preparedness and response and emergency medical services program functions from the Health and Human Services Agency to the Chief Administrative Office.

On January 29, 2019 (Legistar #19-0022) the Board approved the addition of 1.0 FTE Deputy Chief Administrative Officer position in order to provide appropriate fiscal and budget analysis of the emergency management system, along with fire agency liaison responsibilities. It was noted in that item that should an employee currently in the Chief Administrative Office be promoted, staff would return to the Board to delete a position. A Principal Management Analyst was promoted to the Deputy Chief Administrative Officer position. The deletion of this now vacant position will offset the cost of the addition of the Deputy position.

### ALTERNATIVES

The Board could choose to not delete the position, however, this would result in ongoing salary and benefit costs.

### PRIOR BOARD ACTION

December 11, 2018: Legistar #18-1740

January 29, 2019: Legistar #19-0022

### OTHER DEPARTMENT / AGENCY INVOLVEMENT

Human Resources

**CAO RECOMMENDATION / COMMENTS**

It is recommended that the Board approve this item.

**FINANCIAL IMPACT**

The deletion of 1.0 FTE Principal Management Analyst position will reduce salary and benefit costs by approximately \$190,000 each year. The difference in salary and benefit costs between the additional Deputy Chief Administrative Officer that was recently added and the Principal Management Analyst position is approximately \$23,000 per year.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

Upon Board adoption and approval, please provide a fully executed Resolution to Katie Lee in Human Resources.

**STRATEGIC PLAN COMPONENT**

Public Safety; Good Governance

**CONTACT**

Don Ashton, Chief Administrative Officer