



Legislation Details (With Text)

File #: 19-0734 **Version:** 1

Type: Agenda Item **Status:** Approved

File created: 4/26/2019 **In control:** Board of Supervisors

On agenda: 5/14/2019 **Final action:** 5/14/2019

Title: Human Resources recommending the Board adopt and authorize the Chair to sign Resolution 069-2019 to:

- 1) Delete one (1.0 FTE) vacant Department Analyst I/II allocation from the Chief Administrative Office, Central Fiscal Division;
- 2) Add one (1.0 FTE) Administrative Analyst I/II allocation in the Chief Administrative Office, Central Fiscal Division; and
- 3) Change the bargaining unit of the abovementioned 1.0 FTE Administrative Analyst I/II allocation in the Chief Administrative Office, Central Fiscal Division from CO (Confidential) to PL (Local 1).

FUNDING: General Fund.

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Resolution 5-14-19, 2. B - Approved Blue Route 5-14-19, 3. Executed Resolution 069-2019

Date	Ver.	Action By	Action	Result
5/14/2019	1	Board of Supervisors	Approved	Pass

Human Resources recommending the Board adopt and authorize the Chair to sign Resolution **069-2019** to:

- 1) Delete one (1.0 FTE) vacant Department Analyst I/II allocation from the Chief Administrative Office, Central Fiscal Division;
- 2) Add one (1.0 FTE) Administrative Analyst I/II allocation in the Chief Administrative Office, Central Fiscal Division; and
- 3) Change the bargaining unit of the abovementioned 1.0 FTE Administrative Analyst I/II allocation in the Chief Administrative Office, Central Fiscal Division from CO (Confidential) to PL (Local 1).

FUNDING: General Fund.

DISCUSSION / BACKGROUND

Currently, the Chief Administrative Office has four (1.0 FTE) Department Analyst I/II allocations. One of the Department Analyst I/II allocations is currently vacant and resides in the Chief Administrative Office, Central Fiscal Division. Human Resources has confirmed that the duties and responsibilities for this position are consistent with the Administrative Analyst I/II classification; therefore, it is the recommendation of Human Resources that this vacant position be reclassified to the classification of Administrative Analyst I/II. Additionally, this position will no longer perform duties consistent with the definition of confidential status. With that, Human Resources is recommending the bargaining unit be changed to PL.

Upon Board approval, the position will be filled from an eligible list.

ALTERNATIVES

The Board could choose not to approve the reclassification and/or bargaining unit change of the position listed herein and request that Human Resources revisit the recommendation.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Chief Administrative Office

CAO RECOMMENDATION

It is recommended that the Board approve this item.

FINANCIAL IMPACT

The change in status from Confidential will result in a savings of \$6,240 each year due to the position no longer being eligible for the optional benefits plan.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Upon Board adoption and approval, please provide a fully executed Resolution to the Katie Lee in Human Resources.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Tameka Usher, Director of Human Resources