



## Legislation Details (With Text)

**File #:** 19-1674 **Version:** 1  
**Type:** Agenda Item **Status:** Approved  
**File created:** 11/1/2019 **In control:** Board of Supervisors  
**On agenda:** 11/19/2019 **Final action:** 11/19/2019  
**Title:** Human Resources Department recommending the Board adopt and authorize the Chair to sign Resolution 206-2019 to correct the number of Administrative Analyst I/II allocated positions for the Chief Administrative Office listed in Resolution 180-2019.

FUNDING: N/A

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Resolution 11-19-19, 2. B - Approved Blue Route 11-19-19, 3. Executed Resolution 206-2019

Date	Ver.	Action By	Action	Result
11/19/2019	1	Board of Supervisors	Approved	Pass

Human Resources Department recommending the Board adopt and authorize the Chair to sign Resolution **206-2019** to correct the number of Administrative Analyst I/II allocated positions for the Chief Administrative Office listed in Resolution 180-2019.

**FUNDING:** N/A

### DISCUSSION / BACKGROUND

On October 22, 2019, the Board approved the addition of 1.0 FTE Administrative Analyst I/II to the Chief Administrative Office to facilitate the transition of the Ambulance Billing function from the Health and Human Services Agency to the Chief Administrative Office. At the time that Human Resources prepared Resolution 180-2019 there were 12.0 FTE allocated positions, and by adding the 1.0 FTE as noted above, made it 13.0 FTE allocated positions.

However, in the timeframe that Resolution 180-2019 was created and adopted, Resolution 146-2019 was approved by the Board, which also added 1.0 FTE Administrative Analyst I/II; therefore altering the total number of allocated Administrative Analyst I/II positions that should have been reflected in Resolution 180-2019 - which should have been a new total of 14.0 FTE allocated.

Human Resources has prepared a resolution for the Board's approval with the accurate allocation data, reflecting all of the allocations that have been approved by the Board previously for the Administrative Analyst I/II in the Chief Administrative Office.

### ALTERNATIVES

N/A

### PRIOR BOARD ACTION

Legistar Item 19-1298, Resolution 146-2019

Legistar Item 19-1488, Resolution 180-2019

**OTHER DEPARTMENT / AGENCY INVOLVEMENT**

N/A

**CAO RECOMMENDATION**

It is recommended that the Board approve this item.

**FINANCIAL IMPACT**

N/A

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

Upon Board adoption and approval, please provide a fully executed copy of the Resolution to Katie Lee in Human Resources.

**STRATEGIC PLAN COMPONENT**

Good Governance

**CONTACT**

Tameka Usher, Director of Human Resources