



## Legislation Details

**File #:** 19-1731      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 11/13/2019      **In control:** Board of Supervisors

**On agenda:** 12/10/2019      **Final action:** 12/10/2019

**Title:** Planning and Building Department and Human Resources Department recommending the Board:  
 1) Adopt and authorize the Chair to sign Resolution 214-2019, amending the Fiscal Year 2019-20 Authorized Personnel Allocation Resolution to:  
 a) Add one Senior Planner (1.0 FTE) position to the Planning and Building Department, Economic Development Division;  
 b) Add two Development Technician (2.0 FTE) positions to the Planning and Building Department, Planning Division;  
 c) Add one Senior Office Assistant (1.0 FTE) position to the Planning and Building Department, Planning Division; and  
 d) Add one Office Assistant I/II (1.0 FTE) position to the Planning and Building Department, Planning Division;  
 2) Direct that the above changes be added to the Fiscal Year 2019-20 Position Allocation Schedule;  
 3) Provide authorization to the Director of Human Resources to make, if needed, any technical corrections to the authorized personnel allocations for the Planning and Building Department;  
 4) Authorize an increase in revenues and appropriations in the Planning and Building Department's Fiscal Year 2019-20 Budget for extra help, overtime and the cost for the Facilities Division to create new office spaces for the new positions;  
 5) Approve and authorize the Chair to sign the attached budget transfer form adjusting the budget for Fiscal Year 2019-20 in the amount of \$389,000 to accommodate projected expenditures for the Planning and Building Department and allow the corresponding General Funds to be transferred to the Planning and Building Department index. (4/5 vote required)

FUNDING: Permit Revenue, Transient Occupancy Tax, and General Fund.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - State of the Planning and Building Department Report\_11.06.19, 2. B - Budget Transfer Request\_11.14.19, 3. C - Resolution Blue Route, 4. D - Personnel Resoultion, 5. Executed Resolution 214-2019, 6. Executed Budget Transfer

Date	Ver.	Action By	Action	Result
12/10/2019	1	Board of Supervisors	Approved	Pass