



# County of El Dorado

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## Legislation Details (With Text)

**File #:** 20-0053 **Version:** 1  
**Type:** Agenda Item **Status:** Approved  
**File created:** 1/7/2020 **In control:** Board of Supervisors  
**On agenda:** 1/28/2020 **Final action:** 1/28/2020  
**Title:** Human Resources Department recommending the Board approve and adopt the newly created Board of Supervisors E-7 Policy: Ethics Training.

FUNDING: N/A

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Ethics Training Policy 1-28-20

Date	Ver.	Action By	Action	Result
1/28/2020	1	Board of Supervisors	Approved	Pass

Human Resources Department recommending the Board approve and adopt the newly created Board of Supervisors E-7 Policy: Ethics Training.

**FUNDING:** N/A

### DISCUSSION / BACKGROUND

Prior to this policy, there was no County-wide policy outlining those mandated to take Ethics training compliant with California Assembly Bill 1234 (AB 1234). This policy expands upon the requirements of AB 1234 and confirms the employees who fall into the following group must also take an Ethics training course:

- All designated employees who must complete the Form 700 supplied by the Registrar of Voters.

The intent of the policy is to provide guidance and instruction on how those mandated by AB 1234 and this policy can receive training to maintain compliance. AB 1234 outlines specific guidelines for what must be covered in Ethics trainings, and this policy prescribes methods for which impacted parties can complete such trainings. Per AB 1234, Ethics training must be completed within one year of appointment and every two years thereafter.

### ALTERNATIVES

The Board may choose not to approve the proposed Ethics Training Policy and direct Human Resources to make revisions.

### PRIOR BOARD ACTION

N/A

### OTHER DEPARTMENT / AGENCY INVOLVEMENT

Board of Supervisors  
County Counsel has reviewed and approved the policy  
Department Heads

### **CAO RECOMMENDATION**

It is recommended that the Board approve this item.

### **FINANCIAL IMPACT**

There is no direct financial impact to adopting this policy. Indirectly, the County could realize cost savings as the proposed policy is requiring all previously mentioned groups to attend mandated training to mitigate risk to the County (e.g., ethics in local government compliant with AB 1234).

### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

The Clerk of the Board will update the online Board Policy Manual with the approved changes, notify all department heads, as well as the Chair or staff for applicable boards, committees, and commissions.

### **STRATEGIC PLAN COMPONENT**

Good Governance

### **CONTACT**

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