



Legislation Details (With Text)

File #: 20-0635 **Version:** 1
Type: Agenda Item **Status:** Approved
File created: 4/29/2020 **In control:** Board of Supervisors
On agenda: 5/19/2020 **Final action:** 5/19/2020
Title: Chief Administrative Office, Procurement and Contracts Division, recommending the Board:
1) Make a determination that Food Trucks are needed and appropriate on County property and authorize a competitive Request For Proposals for any future food truck vending activities on County property; and
2) Authorize the Chief Administrative Officer or designee to sign food truck vendor license agreements pending County Counsel and Risk Management approval.

FUNDING: N/A

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Mobile Vendor RFP 20-393-060

Date	Ver.	Action By	Action	Result
5/19/2020	1	Board of Supervisors	Approved	Pass

Chief Administrative Office, Procurement and Contracts Division, recommending the Board:
1) Make a determination that Food Trucks are needed and appropriate on County property and authorize a competitive Request For Proposals for any future food truck vending activities on County property; and
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FUNDING: N/A

DISCUSSION / BACKGROUND

There has been interest in allowing food trucks on County property for community and/or employee events. After discussions with County Counsel, a determination was made that food trucks would fall under County Ordinance Chapter 5.10 - County Property Vending Licenses. While not all sections of the Ordinance are consistent with food truck vendors, County Counsel advised that a competitive process for food truck vendors should move forward and a license agreement be prepared before allowing food trucks on County property.

Initially staff was trying to meet a deadline for a community event at Animal Services and the decision was made to release the RFP parallel with preparing a Board agenda item. Due to COVID-19, the Animal Services event has been postponed but the County has seen an increased interest in food truck services on County property to serve the community. If the Board decides that food truck vending is not appropriate on County property, the RFP will be cancelled.

Procurement and Contracts has worked with County Counsel to create a sample license agreement that will be required for all successful respondents of the RFP prior to allowing food truck vending on

County property. There are current requests from Human Resources and Animal Services for potential events that may include food truck service. These events will benefit both the community and County employees. Food trucks would primarily be utilizing County parking lots and each event would need to be approved in advance by the Chief Administrative Officer, or designee, to ensure no disruption to County services. Food trucks are self-contained and there should be no cost to the County from the food trucks.

ALTERNATIVES

The Board could determine that food trucks are not appropriate on County property and the RFP would be cancelled.

PRIOR BOARD ACTION

Legistar File ID: 16-0812. The Board authorized the Chief Administrative Officer to sign an agreement with The Sheriff's Posse for a Food Truck Fundraiser located at 345 Fair Lane, Placerville.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

County Counsel

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

There is no financial impact related to the license agreements.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

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Michele Weimer, Procurement and Contracts Manager