



Legislation Details

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Title: Health and Human Services Agency and Human Resources Department recommending the Board:
1) Approve and authorize the addition of a 1.0 full-time equivalent (FTE) Program Manager for the Health and Human Services Agency Homelessness Program, effective July 1, 2020;
2) Approve and authorize the addition of a 1.0 FTE Senior Administrative Analyst to support and develop grant management procedures and processes for all Agency programs, as well as the Homelessness Program, effective July 1, 2020;
3) Authorize the Health and Human Services Agency and Human Resources Department to proceed with recruitment and hiring of the Program Manager and Senior Administrative Analyst, with a date of hire on July 1, 2020 or as soon as appropriate thereafter; and
4) Direct staff to amend the FY 2020-21 position allocation schedule, currently included in the FY 2020-21 Recommended Budget, to add these two positions effective July 1, 2020.

FUNDING: 1) The Program Manager position will be funded with: 60% Whole Person Care grant funding for two years, at which time other funding source(s) will be identified. The remainder of the position will be funded with 20% Community Services Block Grant, and 20% CalWORKS Housing Support Program.
2) The Senior Administrative Analyst will be funded through the Agency Indirect Cost Rate, as grant development and grant management activities support the Agency as a whole.

Sponsors:

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Date	Ver.	Action By	Action	Result
6/9/2020	1	Board of Supervisors	Approved	Pass