



Legislation Details (With Text)

File #: 20-1024 **Version:** 1
Type: Agenda Item **Status:** Approved
File created: 7/29/2020 **In control:** Board of Supervisors
On agenda: 8/25/2020 **Final action:** 8/25/2020

Title: Health and Human Services Agency recommending the Board:
1) Approve and authorize the Chair to sign Agreement for Services 5061 with Maxim Healthcare Staffing Services, Inc. for the provision of COVID-19, screening, testing, triage, case investigation, nursing care and contract tracing in the amount of \$600,000, effective upon execution and shall expire one year term from the date thereof;
2) Make findings in accordance with County Ordinance 3.13.030 (C) that it is appropriate to contract with Maxim Healthcare Staffing Services, Inc. for services provided under this Agreement 5061 because the temporary, and occasional nature of the work does not warrant the addition of permanent staff; and
3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 5061, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Federal and State: 25% Coronavirus Aid, Relief, and Economic Security Act and 75% Federal Emergency Management Agency (FEMA) through December 30, 2020; starting December 31, 2020 the funding is expected to be 25% Public Health (PH) Realignment and 75% FEMA. If the activity is necessary after the COVID-19 PH emergency, the funding will be 100% PH Realignment.

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Approved CRS, 2. B - Maxim Healthcare Staffing Svcs, 5061, 3. Executed Agreement 5061

Date	Ver.	Action By	Action	Result
8/25/2020	1	Board of Supervisors	Approved	Pass

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2) Make findings in accordance with County Ordinance 3.13.030 (C) that it is appropriate to contract with Maxim Healthcare Staffing Services, Inc. for services provided under this Agreement 5061 because the temporary, and occasional nature of the work does not warrant the addition of permanent staff; and
3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 5061, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

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DISCUSSION / BACKGROUND:

The World Health Organization declared COVID-19 a pandemic on March 11, 2020. Between April 24, 2020 and May 7, 2020 El Dorado County (El Dorado) reported a total of 12 cases. On May 15, 2020, nine new case were reported, and as of August 10, 2020, 755 laboratory-confirmed cases have been reported. Screening, case investigation and contact tracing are proven methods to slow the transmission of communicable diseases such as COVID-19, therefore, the Health and Human Services Agency (HHS) has determined that it is necessary to increase those methods to curb the spread of the disease.

This Agreement with Maxim Healthcare Staffing Services, Inc. (Maxim) will provide HHS the means to increase the number of trained staff providing screening, testing, case investigation and contact tracing in the community, supplementing HHS's staff currently providing the services. In addition, the Agreement allows HHS to utilize Maxim staff in Temporary Evacuation Points, as well as congregate and non-congregate shelters, as necessary. Lastly, the Agreement will provide additional nursing care for individuals that test positive for COVID-19, as applicable.

The Agreement will be funded by Coronavirus Aid, Relief, and Economic Security Act (CARES) and Federal Emergency Management Agency (FEMA) through December 30, 2020, and by FEMA and Public Health Realignment from December 31, 2020 through the end of the Agreement.

In accordance with Board of Supervisors Procurement Policy C-17, Section 7.11, the contractor selection process for service contracts in excess of \$100,000 must include a review of the scope of services and contractor's professional qualifications by a group of individuals (including at least one representative from outside the department requesting the services) qualified to judge the contractor's ability to perform the services. HHS has documentation on file that such a review was performed for Agreement 5061 with Maxim.

ALTERNATIVES:

Should the Board decline to approve this recommendation, HHS would be limited in its ability to provide screening, testing, investigation, and contact tracing for COVID-19, thereby limiting its ability to curb the spread of the disease. In addition, without increased community testing, school districts may not be able to offer on-campus instruction in the near future.

PRIOR BOARD ACTION:

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT:

Approved by County Counsel, Human Resources, Procurement and Contracts, and Risk Management.

CAO RECOMMENDATION:

Approve as recommended.

FINANCIAL IMPACT:

There is no Net County Cost associated with this Agenda item. It is anticipated that these expenses will be paid with CARES Act funding and FEMA, initially, and FEMA and/or Public Health Realignment thereafter. To that end, sufficient appropriations were included in the Fiscal Year 2020-21 budget, and will be included in future budgets for the term of the Agreement.

CLERK OF THE BOARD FOLLOW UP ACTIONS

- 1) Clerk of the Board to obtain signature of Chair on two (2) original Agreements for Services #5061.
- 2) Clerk of the Board to return one (1) fully executed Agreement to HHSA Contracts Unit at 3057 Briw Rd.

STRATEGIC PLAN COMPONENT:

NA

CONTACT

Don Semon, Director