



## Legislation Details (With Text)

**File #:** 20-1124      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 8/18/2020      **In control:** Board of Supervisors

**On agenda:** 9/1/2020      **Final action:** 9/1/2020

**Title:** Chief Administrative Office, Facilities Division, recommending the Board consider the following:  
 1) Make findings pursuant to Article II, Section 210b(6) of the El Dorado County Charter that due to the limited timeframes and temporary nature the ongoing aggregate of the work to be performed is not sufficient to warrant the addition of permanent staff; and  
 2) Authorize the Purchasing Agent to sign Amendment I to Agreement for Services 4832 with Pro-Line Cleaning Services, Inc. to extend the term through December 31, 2020, and increase compensation by \$27,335, for an amended not-to-exceed amount of \$74,195, as related to routine janitorial services at the Public Safety Facility.

**FUNDING:** General Fund.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - 4832 Amendment I and Counsel Approval, 2. B - Original Agreement

Date	Ver.	Action By	Action	Result
9/1/2020	1	Board of Supervisors	Approved	Pass

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 1) Make findings pursuant to Article II, Section 210b(6) of the El Dorado County Charter that due to the limited timeframes and temporary nature the ongoing aggregate of the work to be performed is not sufficient to warrant the addition of permanent staff; and  
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**FUNDING:** General Fund.

### DISCUSSION / BACKGROUND

On April 14, 2020, the Board approved Agreement for Services No. 4832 with Pro-Line Cleaning Services, Inc., to provide routine janitorial services at the Public Safety Facility. This agreement was established for a six month term (March 17, 2020 through September 16, 2020) and a not-to-exceed amount of \$46,860.

Due to unprecedented current events related to COVID-19 the County's custodial staff has been overwhelmed with extra mitigation services and this agreement with Pro-Line was implemented to supplement cleaning efforts at this new facility. With uncertainty still remaining regarding COVID-19 the division seeks to increase the contract's term and compensation so that routine cleaning services remain available. Amendment I would add an additional \$27,335 in compensation and extend the term to December 31, 2020.

Being this agreement is temporary and short term in nature the Division further recommends the Board, pursuant to Article II, Section 210b(6) of the El Dorado County Charter, make findings that the ongoing aggregate of the work to be performed is not sufficient to warrant the addition of permanent staff.

**ALTERNATIVES**

County Custodial Staff were already stretched thin with the new facility coming online and current events have put their workload well beyond maximum capacity. Absent this amendment the County will be shorthanded to address custodial needs.

**PRIOR BOARD ACTION**

April 14, 2020; Legistar File No. 20-0477; Item No. 6: Approval of retroactive agreement No. 4832 with Pro-Line Cleaning Services, Inc.

**OTHER DEPARTMENT / AGENCY INVOLVEMENT**

N/A

**CAO RECOMMENDATION / COMMENTS**

Approve as recommended.

**FINANCIAL IMPACT**

Funding is included in the Fiscal Year 2020-21 budget. There is no change in Net County Cost.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

None

**STRATEGIC PLAN COMPONENT**

Public Safety

**CONTACT**

Russ Fackrell  
Facilities Division Manager