County of El Dorado

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Legislation Details (With Text)

File #:	20-1490 **Version:** 1		
Type:	Agenda Item	**Status:**	Approved
File created:	11/2/2020	**In control:**	Board of Supervisors
On agenda:	12/15/2020	**Final action:**	12/15/2020
Title:	Chief Administrative Office, Facilities Division, recommending the Board: 1) Find that pursuant to Article II, Section 210b(6) of the El Dorado County Charter, that due to the limited timeframes and temporary nature, the ongoing aggregate of the work to be performed is not sufficient to warrant the addition of permanent staff; and 2) Authorize the Purchasing Agent to sign Amendment II to Agreement for Services 4832 with Pro-Line Cleaning Services, Inc. to extend the term through June 30, 2021, and increase compensation by $46,860, for an amended not-to-exceed amount of $121,055, as related to routine janitorial services at the Public Safety Facility. FUNDING: General Fund.		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. A - Blue Route Approval, 2. B - Amnd II 4832, 3. C - Amnd I 4832, 4. D - Agreement 4832		

Date	Ver.	Action By	Action	Result
12/15/2020	1	Board of Supervisors	Approved	Pass

Chief Administrative Office, Facilities Division, recommending the Board:
1) Find that pursuant to Article II, Section 210b(6) of the El Dorado County Charter, that due to the limited timeframes and temporary nature, the ongoing aggregate of the work to be performed is not sufficient to warrant the addition of permanent staff; and
2) Authorize the Purchasing Agent to sign Amendment II to Agreement for Services 4832 with Pro-Line Cleaning Services, Inc. to extend the term through June 30, 2021, and increase compensation by $46,860, for an amended not-to-exceed amount of $121,055, as related to routine janitorial services at the Public Safety Facility.

FUNDING: General Fund.
On April 14, 2020, the Board approved Agreement for Services No. 4832 with Pro-Line Cleaning Services, Inc., to provide routine janitorial services at the Public Safety Facility. This agreement was established for a six month term (March 17, 2020 through September 16, 2020) and a not-to-exceed amount of $46,860.

On September 1, 2020, the Board approved Amendment I to Agreement for Services No. 4832 to extend the term to December 31, 2020, and increase compensation by $27,335.

Due to unprecedented current events related to COVID-19 the County's custodial staff has been overwhelmed with extra mitigation services and this agreement with Pro-Line was implemented to supplement cleaning efforts at this new facility. With uncertainty still remaining regarding COVID-19 the division seeks to increase the contract's term and compensation so that routine cleaning services

remain available. Amendment II would add an additional $46,860 in compensation, for an amended not-to-exceed of $121,055, and extend the term to June 30, 2021.

Being this agreement is temporary and short term in nature the Division further recommends the Board, pursuant to Article II, Section 210b(6) of the El Dorado County Charter, make findings that the ongoing aggregate of the work to be performed is not sufficient to warrant the addition of permanent staff.

ALTERNATIVES
County Custodial Staff were already stretched thin with the new facility coming online and current events have put their workload well beyond maximum capacity. Absent this amendment the County will be shorthanded to address custodial needs.

PRIOR BOARD ACTION
April 14, 2020; Legistar File No. 20-0477; Item No. 6: Approval of retroactive agreement No. 4832 with Pro-Line Cleaning Services, Inc.

September 1, 2020; Legistar File No. 20-1124; Item No. 5: Approval of Amendment I to agreement No. 4832 with Pro-Line Cleaning Services, Inc.

OTHER DEPARTMENT / AGENCY INVOLVEMENT
N/A

CAO RECOMMENDATION / COMMENTS
Approve as recommended.

FINANCIAL IMPACT
Funding is included in the Fiscal Year 2020-21 budget. There is no change in Net County Cost.

CLERK OF THE BOARD FOLLOW UP ACTIONS
None

STRATEGIC PLAN COMPONENT
Public Safety

CONTACT
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