



Legislation Details (With Text)

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Title: Chief Administrative Office, Procurement and Contracts Division, recommending the Board authorize the Purchasing Agent to increase Purchase Contract 3581 by \$100,000 for a total contract value of \$206,500 for the purchase of disposable gloves through Fastenal Company of El Dorado Hills, CA on an "as needed" basis for countywide use.

FUNDING: Various funding sources based on department needs.

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Bid #19-475-030, 2. B - Letter of Extension

Date	Ver.	Action By	Action	Result
12/15/2020	1	Board of Supervisors	Approved	Pass

Chief Administrative Office, Procurement and Contracts Division, recommending the Board authorize the Purchasing Agent to increase Purchase Contract 3581 by \$100,000 for a total contract value of \$206,500 for the purchase of disposable gloves through Fastenal Company of El Dorado Hills, CA on an "as needed" basis for countywide use.

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DISCUSSION / BACKGROUND

The Procurement and Contracts Division issued Invitation to Bid 19-475-030 in November 2018 for the purchase of disposable gloves for countywide use, with an anticipated usage of approximately \$30,000 annually. Fastenal Company of El Dorado Hills, CA, a local vendor, was awarded the bid. This bid was within the Purchasing Agent's award authority in accordance with Purchasing Policy C-17, 5.6.4. Contract 3581 has been extended through 12/09/2021 under the same terms and conditions in Bid 19-475-030. This contract has seen several escalations and product substitutions by manufacturers due to limited supply and increased demand related to COVID-19.

During the first fourteen (14) months of this contract, the County purchased approximately \$2,300 monthly in disposable gloves countywide through February 2020. Since the COVID-19 emergency in March, 2020, the County has averaged approximately \$4,700 per month in disposable glove purchases countywide. In November, a change order for \$7,500 was issued related to gloves purchased with CARES act funding. Currently, there is less than \$1,500 left on this contract and the Division believes that departments will continue to have an increased need for gloves resulting in a need to increase the contract by \$100,000.

ALTERNATIVES

If the contract is not increased, departments will not be able to purchase gloves through Fastenal.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/A

CAO RECOMMENDATION

Approve as recommended.

FINANCIAL IMPACT

The contract is funded by each department based upon use, funding is available within each department's budget.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

Public Safety

CONTACT

Michele Weimer, Purchasing Agent