



# County of El Dorado

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## Legislation Details

**File #:** 21-0308 **Version:** 1

**Type:** Agenda Item **Status:** Approved

**File created:** 2/18/2021 **In control:** Board of Supervisors

**On agenda:** 3/9/2021 **Final action:** 3/9/2021

**Title:** Human Resources recommending the Board:  
1) Approve and adopt two department-specific class specifications for the Auditor-Controller's Office: Payroll Manager and Property Tax Manager; and  
2) Adopt and authorize the Chair to sign Resolution 008-2021 to:  
a) Approve the respective salary ranges, job class numbers, and bargaining units for the Payroll Manager and Property Tax Manager classifications;  
b) Due to a lateral reclassification, approve the deletion of 1.0 FTE Accounting Division Manager allocation and the addition of 1.0 FTE Payroll Manager allocation in the Auditor-Controller's Office - whereas the competitive recruitment and selection process is being waived by the Director of Human Resources at the request of the appointing authority in accordance with Personnel Rule 507.1.1; and  
c) Due to a lateral reclassification, approve the deletion of 1.0 FTE Accounting Division Manager allocation and the addition of 1.0 FTE Property Tax Manager in the Auditor-Controller's Office - whereas the competitive recruitment and selection process is being waived by the Director of Human Resources at the request of the appointing authority in accordance with Personnel Rule 507.1.1.

FUNDING: N/A

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Payroll Manager 3-9-21, 2. B - Property Tax Manager 3-9-21, 3. C - Resolution 3-9-21, 4. D - Approved Blue Route 3-9-21, 5. Executed Resolution 008-2021

Date	Ver.	Action By	Action	Result
3/9/2021	1	Board of Supervisors	Approved	Pass