



Legislation Details

File #: 21-0308 **Version:** 1

Type: Agenda Item **Status:** Approved

File created: 2/18/2021 **In control:** Board of Supervisors

On agenda: 3/9/2021 **Final action:** 3/9/2021

Title: Human Resources recommending the Board:
1) Approve and adopt two department-specific class specifications for the Auditor-Controller's Office: Payroll Manager and Property Tax Manager; and
2) Adopt and authorize the Chair to sign Resolution 008-2021 to:
a) Approve the respective salary ranges, job class numbers, and bargaining units for the Payroll Manager and Property Tax Manager classifications;
b) Due to a lateral reclassification, approve the deletion of 1.0 FTE Accounting Division Manager allocation and the addition of 1.0 FTE Payroll Manager allocation in the Auditor-Controller's Office - whereas the competitive recruitment and selection process is being waived by the Director of Human Resources at the request of the appointing authority in accordance with Personnel Rule 507.1.1; and
c) Due to a lateral reclassification, approve the deletion of 1.0 FTE Accounting Division Manager allocation and the addition of 1.0 FTE Property Tax Manager in the Auditor-Controller's Office - whereas the competitive recruitment and selection process is being waived by the Director of Human Resources at the request of the appointing authority in accordance with Personnel Rule 507.1.1.

FUNDING: N/A

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Payroll Manager 3-9-21, 2. B - Property Tax Manager 3-9-21, 3. C - Resolution 3-9-21, 4. D - Approved Blue Route 3-9-21, 5. Executed Resolution 008-2021

Date	Ver.	Action By	Action	Result
3/9/2021	1	Board of Supervisors	Approved	Pass