



Legislation Details (With Text)

File #: 21-0817 **Version:** 1

Type: Agenda Item **Status:** Approved

File created: 5/7/2021 **In control:** Board of Supervisors

On agenda: 6/8/2021 **Final action:** 6/8/2021

Title: Elections Department recommending the Board:
1) Authorize and approve the continued use of perpetual agreement 4052, with Granicus LLC., for Campaign Docs and eCampaign annual software subscription and hosting fee agreement for the annual amount of \$13,893, for monitoring receipt of required forms and expenditures for election campaigns as well as other election-related activities; and
2) Authorize all actions necessary for the continuation of the perpetual agreement 4052, Campaign Docs and eCampaign Filings, including extension of the software maintenance as required by the agreements. Upon approval, agreement term will continue from June 20, 2021, through June 19, 2022.

FUNDING: General Fund.

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Original Blue Route 06-08-21, 2. B - Original Agreement 06-08-21

Date	Ver.	Action By	Action	Result
6/8/2021	1	Board of Supervisors	Approved	Pass

Elections Department recommending the Board:

1) Authorize and approve the continued use of perpetual agreement 4052, with Granicus LLC., for Campaign Docs and eCampaign annual software subscription and hosting fee agreement for the annual amount of \$13,893, for monitoring receipt of required forms and expenditures for election campaigns as well as other election-related activities; and
2) Authorize all actions necessary for the continuation of the perpetual agreement 4052, Campaign Docs and eCampaign Filings, including extension of the software maintenance as required by the agreements. Upon approval, agreement term will continue from June 20, 2021, through June 19, 2022.

FUNDING: General Fund.

DISCUSSION / BACKGROUND

The Board is being asked to approve the current perpetual software license agreement #4052, Campaign Docs 400 Filings, which monitors receipt and expenditures in election campaigns and other activities related to public officials and election-related activities for the remainder of FY 2020-21. The Elections Department advises and seeks approval from the Board annually to continue this agreement. Funding is included in FY 2020-21 year budget to accommodate ongoing license and maintenance requirements. Granicus, LLC provides for monitoring receipt and expenditures in election campaigns and other activities related to public officials and election-related activities to ensure compliance with the Political Reform Act of 1974.

Any future changes to the terms and conditions of this agreement, other than the authorized price

increases and date extensions, will be brought to the Board for approval.

This software subscription and hosting fee includes software maintenance and support and is necessary to operate our Campaign Docs 400 filings for the Elections Department. The Elections Department is bringing this matter before the Board per Board Policy C-17, which requires that perpetual agreements or agreement without an end date be approved by the Board annually. Since this perpetual software license agreement has a maintenance component covering one or more fiscal years, we request authorization to continue the maintenance and license agreements and initiate payment for the associated hardware and software maintenance for FY 2020-21. Because of the value, we receive from this product and the high quality of support we receive from the contracted vendor. The Elections Department recommends continuing of this perpetual agreement and requests approval for the continuation of the software maintenance agreement.

ALTERNATIVES

N/A

PRIOR BOARD ACTION

The Election Department went to the Board of Supervisors on 06/04/2019, Legistar #19-0800 and 05/19/20, Legistar #20-0596.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Procurement and Contracts
County Counsel

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

The estimated total cost for one year of this perpetual software subscription and hosting fee is \$13,893. Funding is included in the FY 2020-21 Adopted Budget and will be included in future budgets to accommodate this annual expenditure.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Linda Webster
Assistant Registrar of Voters