



## Legislation Details (With Text)

**File #:** 21-1766      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 10/29/2021      **In control:** Board of Supervisors

**On agenda:** 11/16/2021      **Final action:** 11/16/2021

**Title:** Office of the District Attorney recommending the Board approve and authorize the Purchasing Agent to execute new perpetual contract 6126 with Karpel Solutions, Inc., for an annual estimated ongoing amount of \$42,210 for Microsoft Office and M365 licenses and a one time fee of \$11,700 for set-up and migration services from G-Suite to M365, for an initial total not-to-exceed amount of \$53,820.

FUNDING: General Fund.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - KARPEL AGREEMENT BLUE ROUTE, 2. B - KARPEL SOLUTIONS C#6126 DRAFT

Date	Ver.	Action By	Action	Result
11/16/2021	1	Board of Supervisors	Approved	Pass

Office of the District Attorney recommending the Board approve and authorize the Purchasing Agent to execute new perpetual contract 6126 with Karpel Solutions, Inc., for an annual estimated ongoing amount of \$42,210 for Microsoft Office and M365 licenses and a one time fee of \$11,700 for set-up and migration services from G-Suite to M365, for an initial total not-to-exceed amount of \$53,820.

**FUNDING:** General Fund.

### DISCUSSION / BACKGROUND

Karpel Solutions currently provides Case Management software to the District Attorney's Office. Upon execution of this agreement, Karpel will also provide the migration and set up services for the District Attorney's Office transition from G-Suite to M365, as well as the necessary M365 Licenses.

Per County Policy C-17, Departments must obtain authorization from the Board of Supervisors initially, and on an annual basis, to utilize any contract that does not have a stated contract term. Due to the license's perpetual nature, this agreement requires Board approval. Using Karpel as the migration vendor will allow for integration between M365 and the Case Management software.

### ALTERNATIVES

The Board could choose to not approve this purchase contract, and the DA would need to find another contractor to facilitate the migration to M365.

### PRIOR BOARD ACTION

N/A

### OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/A

**CAO RECOMMENDATION / COMMENTS**

Approve as recommended.

**FINANCIAL IMPACT**

The District Attorney will use savings to fund first-year costs for this migration. Future year budgets will include appropriations for the annual license renewal fees.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

N/A

**STRATEGIC PLAN COMPONENT**

Infrastructure

**CONTACT**

Vern Pierson, District Attorney.