



## Legislation Details (With Text)

**File #:** 22-0138 **Version:** 1

**Type:** Agenda Item **Status:** Approved

**File created:** 1/11/2022 **In control:** Board of Supervisors

**On agenda:** 1/25/2022 **Final action:** 1/25/2022

**Title:** Chief Administrative Office recommending the Board approve minor revisions to Board of Supervisors Policies A-6, Grant Applications, and F-4, Lowering of Flags; and to update the sunset date with no other changes for policies A-4, County Legislative Policy, A-5, Grant Endorsements for Non-County Agencies, and C-18, Non-Financial Agreements.

**FUNDING:** N/A

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. A - A-6 Redline, 2. B - A-6 Clean, 3. C - F-4 Redline, 4. D - F-4 Clean, 5. E - A-4 Clean, 6. F - A-5 Clean, 7. G - C-18 Clean

Date	Ver.	Action By	Action	Result
1/25/2022	1	Board of Supervisors	Approved	Pass

Chief Administrative Office recommending the Board approve minor revisions to Board of Supervisors Policies A-6, Grant Applications, and F-4, Lowering of Flags; and to update the sunset date with no other changes for policies A-4, County Legislative Policy, A-5, Grant Endorsements for Non-County Agencies, and C-18, Non-Financial Agreements.

### FUNDING: N/A

## DISCUSSION / BACKGROUND

In accordance with Policy A-1, Policies, the sunset review date for Board Policies is four years from the approval date or last update. Policies A-6, Grant Applications, F-4, Lowering of Flags, A-4, County Legislative Policy, A-5, Grant Endorsements for Non-County Agencies, and C-18, Non-Financial Agreements all had sunset review dates in 2021. All Departments were consulted for potential changes to the policies, and draft changes were discussed and prepared by the Chief Administrative Office. Proposed revisions to the policies were then routed to department heads for review and comment.

No changes are recommended for policies A-4, County Legislative Policy, A-5, Grant Endorsements for Non-County Agencies, or C-18, Non-Financial Agreements. The attached clean versions reflect an updated sunset review date only.

Minor revisions are proposed for Policies A-6, Grant Applications, and F-4, Lowering of Flags. Policy A-6, Grant Applications, was amended to provide clearer language regarding in-kind donations and department head authority to accept grants under \$10,000. F-4, Lowering of Flags, was amended to provide consistent language with the Federal Flag Code.

The redline versions of each policy are attached to highlight changes.

**ALTERNATIVES**

N/A

**OTHER DEPARTMENT / AGENCY INVOLVEMENT**

All

**CAO RECOMMENDATION**

Approve as recommended.

**FINANCIAL IMPACT**

There is no fiscal impact associated with the revised policies.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

Upon approval of the revised policies, the Clerk of the Board will publish the updated Policy to the Board of Supervisors Policy Manual webpage.

**STRATEGIC PLAN COMPONENT**

Good Governance

**CONTACT**

Don Ashton, Chief Administrative Officer