



Legislation Details (With Text)

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File created: 4/13/2022 **In control:** Board of Supervisors

On agenda: 5/10/2022 **Final action:** 5/10/2022

Title: Human Resources Department recommending the Board approve modifications to Board Policy E-9 - Background Investigation Requirements for Individuals with Access to Federal Tax Information.

FUNDING: N/A

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Current - E-9 Background Investigation Policy re FTI access 4-24-2018, 2. B - E-9 Background Investigation Policy CLEAN, 3. C - E-9 Background Investigation Policy REDLINE

| Date | Ver. | Action By | Action | Result |
|-----------|------|----------------------|----------|--------|
| 5/10/2022 | 1 | Board of Supervisors | Approved | Pass |

Human Resources Department recommending the Board approve modifications to Board Policy E-9 - Background Investigation Requirements for Individuals with Access to Federal Tax Information.

FUNDING: N/A

DISCUSSION / BACKGROUND

As part of Objective 2.2 of the Good Governance Goal in the Board approved Strategic Plan, Board policies are undergoing a review/update process. On April 24, 2018, the Board of Supervisors adopted policy E-9 - Background Investigation Requirements for Individuals with Access to Federal Tax Information. The Human Resources Department is recommending modifications to the Policy to comply with changes made to IRS Publication 1075, an update to the policy revision date, and an extension of the sunset date.

ALTERNATIVES

The Board may choose not to approve the recommended changes; direct staff to make additional modifications; or take no action.

PRIOR BOARD ACTION

On April 24, 2018, the Board of Supervisors adopted Policy E-9 - Background Investigation Requirements for Individuals with Access to Federal Tax Information (Legistar #18-0607)

OTHER DEPARTMENT / AGENCY INVOLVEMENT

All Departments

CAO RECOMMENDATION

Approve as recommended.

FINANCIAL IMPACT

There is no direct financial impact to updating this policy. Indirectly, the proposed policy should assist in minimizing the County's liability.

CLERK OF THE BOARD FOLLOW UP ACTIONS

The Clerk of the Board will update the online Board Policy Manual with the approved changes, notify all department heads, as well as any and all Chairs or staff for applicable boards, committees, and commissions.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Joseph Carruesco, Director of Human Resources