



County of El Dorado

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Legislation Details (With Text)

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File created: 5/4/2022 **In control:** Board of Supervisors
On agenda: 6/14/2022 **Final action:** 6/14/2022
Title: Chief Administrative Office, Community Development Services Finance and Administration, recommending the Board approve the continuation of perpetual agreement 5620 with Intuit, Inc, for an annual subscription for Quickbooks in the amount of \$1,273 to create customer service bills for Airports and Utility billings.

FUNDING: General Fund, Road Fund, and Fees for Service.

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - 5620 CoCo approval and TOS

Date	Ver.	Action By	Action	Result
6/14/2022	1	Board of Supervisors	Approved	Pass

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DISCUSSION / BACKGROUND

Community Development Services (CDS) Finance and Administration utilizes Quickbooks for customer service bills for the Airports and Utility billings as FENIX does not have a billing module.

Board of Supervisors Policy C-17, Section 4.5, Contract Term, requires departments to obtain authorization from the Board of Supervisors, initially, and on an annual basis, to use any contract that does not have a stated agreement term.

Since the implementation of FENIX, each perpetual agreement must have a change order executed to allocate funding for payments in the upcoming fiscal year. This matter is intended to apprise the Board of the perpetual agreement with Intuit, and recommend the Board authorize the Purchasing Agent to post a change order for the agreement to ensure availability of funding in FY 2022-23.

ALTERNATIVES

The department could continue to develop an off-line system for billing, which will be very costly and time-intensive.

PRIOR BOARD ACTION

March 23, 2021, Legistar 21-0453

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Information Technologies

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

The annual cost of the Quickbooks subscription is \$1,273. This cost will be allocated via the CDS Finance and Administration overhead charges.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

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