



Legislation Details (With Text)

File #: 22-1197 **Version:** 1

Type: Agenda Item **Status:** Approved

File created: 6/24/2022 **In control:** Board of Supervisors

On agenda: 7/19/2022 **Final action:** 7/19/2022

Title: Chief Administrative Office, Procurement and Contracts Division, recommending the Board:
1) Make a determination that food trucks are needed and appropriate on County property and authorize a competitive Request for Proposals for food truck vending activities on County property; and
2) Authorize the Purchasing Agent to negotiate and sign food truck vendor license agreements with the top-ranked respondents resulting from the competitive Request for Proposals contingent upon review and approval by County Counsel and Risk Management.

FUNDING: N/A

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - 22-393-060 Draft RFP.pdf

Date	Ver.	Action By	Action	Result
7/19/2022	1	Board of Supervisors	Approved	Pass

Chief Administrative Office, Procurement and Contracts Division, recommending the Board:
1) Make a determination that food trucks are needed and appropriate on County property and authorize a competitive Request for Proposals for food truck vending activities on County property; and
2) Authorize the Purchasing Agent to negotiate and sign food truck vendor license agreements with the top-ranked respondents resulting from the competitive Request for Proposals contingent upon review and approval by County Counsel and Risk Management.

FUNDING: N/A

DISCUSSION / BACKGROUND

There is an interest in allowing food trucks on County property to serve El Dorado County government center visitors as well as patrons of the County Library in Placerville. Historically food trucks have fallen under County Ordinance Chapter 5.10 - County Property Vending Licenses. While not all sections of the Ordinance are consistent with food truck vendors, County Counsel has previously advised that a competitive process for food truck vendors should be utilized to award license agreements with the top-ranked respondents before allowing food trucks to conduct business on County property.

A draft Request for Proposals has been included with this item for the Board's review, which includes a draft license agreement that would be negotiated with each of the top-ranked respondents. The food trucks would be operating from within County parking lots and are self-contained. With your Board's approval of this request, Procurement and Contracts staff will conduct the competitive process and facilitate the evaluations for this Request for Proposal, and the Purchasing Agent will

have the authority to sign the resulting license agreements with the top-ranked respondents.

ALTERNATIVES

The Board could find that food trucks are not needed nor appropriate for conducting business on County property and the Request for Proposals would be cancelled.

PRIOR BOARD ACTION

1) 5/19/2020, Legistar file 20-0635 - Community Events for Animal Services and Human Resources
2) 8/02/2016, Legistar file 16-0812 - The Sheriff's Posse Food Truck Fundraiser located at 345 Fair Lane, Placerville

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Library
County Counsel

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

The resulting license agreement(s) would generate revenue for the County.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Laura Schwartz, Deputy Chief Administrative Officer
Michele Weimer, Procurement and Contracts Manager/Purchasing Agent