



Legislation Details (With Text)

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Type: Agenda Item **Status:** Approved
File created: 7/7/2022 **In control:** Board of Supervisors
On agenda: 7/26/2022 **Final action:** 7/26/2022
Title: Human Resources Department recommending the Board approve and adopt the revised Elections department-specific class specification of Precinct Planning Specialist.

FUNDING: N/A

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Precinct Planning Specialist July 2022 - REDLINE.pdf, 2. B - Precinct Planning Specialist July 2022 - FINAL.pdf

Date	Ver.	Action By	Action	Result
7/26/2022	1	Board of Supervisors	Approved	Pass

Human Resources Department recommending the Board approve and adopt the revised Elections department-specific class specification of Precinct Planning Specialist.

FUNDING: N/A

DISCUSSION / BACKGROUND

At the request of the Elections Department, Human Resources analyzed the minimum qualifications of the Precinct Planning Specialist classification to identify additional education and experience pathways for candidates to possess the knowledge, skills, and abilities to successfully perform the duties of the classification.

As a result of the analysis, in collaboration with the Elections Department, Human Resources recommends a revision to the minimum qualifications for Precinct Planning Specialist.

In addition, the following education and experience introductory statement has been revised (and previously approved by the Board):

Current Language: *Any combination of the required experience, education, and training that would provide the essential knowledge, skills, and abilities is qualifying.*

Proposed Language: A combination of the required experience, education, and training that would provide the essential knowledge, skills, and abilities is qualifying; however, education may not solely substitute for the required experience.

ALTERNATIVES

The Board could choose not to approve the revised job classification and direct Human Resources to

explore other options or revisions.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Elections

El Dorado County Employees' Association, Local 1

CAO RECOMMENDATION

Approve as recommended.

FINANCIAL IMPACT

There is no financial impact associated with this item.

CLERK OF THE BOARD FOLLOW UP ACTIONS

None.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

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