



County of El Dorado

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Legislation Details (With Text)

File #: 22-1776 **Version:** 1

Type: Agenda Item **Status:** Approved

File created: 9/21/2022 **In control:** Board of Supervisors

On agenda: 12/6/2022 **Final action:** 12/6/2022

Title: Health and Human Services Agency (HHS) recommending the Board:
1) Make findings that the provision of weatherization services provided by Ski Air, Inc. are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B), El Dorado County Charter, Section 210(b)(6), and/or Government Code Section 31000;
2) Approve and authorize the Chair to sign Agreement for Services 6534 with Ski Air, Inc., with a not-to-exceed amount of \$358,500, and for the term effective upon execution through June 30, 2025; and
3) Authorize the HHS Director, or Assistant Director of Human Services, to execute further documents relating to Agreement 6534, contingent upon approval by County Counsel and Risk Management, including amendments which do not increase the maximum dollar amount or term of the Agreement.

FUNDING: 100% Federal Low-Income Energy Assistance Program.

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Approved CRS, 6534, 2. B - Agreement, 6534, 3. Executed Agreement 6534, 4. Executed 6534

Date	Ver.	Action By	Action	Result
12/6/2022	1	Board of Supervisors	Approved	Pass

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FUNDING: 100% Federal Low-Income Energy Assistance Program.

DISCUSSION / BACKGROUND:

The County of El Dorado, Health and Human Services Agency (HHS) administers a Weatherization Program in accordance with the terms and conditions of the Low-Income Home Energy Assistance Program (LIHEAP). Weatherization in El Dorado County consists of qualified, low-income households applying for assistance through the County HHS, which contracts with local contractors to perform

Weatherization related repairs/improvements. The program is not federally mandated but exists as a result of an annually allocated LIHEAP program funding agreement between the County and the California Department of Community Services and Development, which in 2022 provides \$1,912,196 of funding in support of the program.

Home energy weatherization-related projects are for the benefit of low-income community members and are made available to households with the highest energy costs or needs in relation to income. The program helps low-income households improve energy efficiency, reduce energy costs, and remain safe and comfortable in their homes. Weatherization projects may involve heating and air conditioning appliance repair and replacement, water-heater repair or replacement, fireplace repair or replacement, window installation, and/or other repairs, on a project-by-project basis.

The Weatherization Program maintains a pool of qualified contracted vendors to provide these specialized weatherization services. As a weatherization project becomes available, HHSA's Weatherization Program requests quotes from these contractors, who may provide bids at no charge, and each job is then awarded to the lowest responsible bidder within the maximum charge allowed per the LIHEAP contract. Maintaining an adequate pool of contractors is critical to the Weatherization Program to ensure provision of services to eligible households in a timely and cost-effective manner, as well as to ensure all areas of the county are covered for services.

On January 10, 2022, the County's Chief Administrative Office (CAO) Procurement and Contracts Division released Request for Qualifications (RFQ) 22-918-027 for Weatherization contractors. Ski Air, Inc. responded and was determined to be qualified. Consistent with the Board's C-17 policy, as well as Federal Procurement Policy, the RFQ was released in order to ensure compliance with funding requirements identified in statute.

ALTERNATIVES:

Should the Board decline to approve this recommendation, it would reduce the pool of available contractors for the Weatherization Program and the ability to complete home weatherization services for residents, as well as may result in unspent funding that would need to be returned to the State. County staff lack the required licenses to perform the specialized repairs/improvements required by the program.

PRIOR BOARD ACTION:

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT:

Approved by County Counsel, Human Resources, Information Technologies, CAO Procurement and Contracts, and Risk Management. The Auditor-Controller was notified.

CAO RECOMMENDATION:

Approve as recommended.

FINANCIAL IMPACT:

The Agreement for Services is funded with Federal LIHEAP. Sufficient appropriations were included in the Fiscal Year 2022-23 Budget and will be included in future budgets for the term of the Agreement.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Clerk of the Board to obtain signature of Chair on one (1) original Agreement for Services 6534.

STRATEGIC PLAN COMPONENT:

Healthy Communities

CONTACT

Evelyn Schaeffer, Director, Health and Human Services Agency