



## Legislation Details (With Text)

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**File created:** 5/24/2023      **In control:** Board of Supervisors

**On agenda:** 7/25/2023      **Final action:** 7/25/2023

**Title:** Information Technologies Department recommending the Board approve revisions to the adopted Board Policy A-19 - General Network Usage Policy and to the associated General Network Usage and Access Procedures and Guidelines.

FUNDING: N/A

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** , , , ,

Date	Ver.	Action By	Action	Result
7/25/2023	1	Board of Supervisors	Approved	Pass

Information Technologies Department recommending the Board approve revisions to the adopted Board Policy A-19 - General Network Usage Policy and to the associated General Network Usage and Access Procedures and Guidelines.

**FUNDING:** N/A

**DISCUSSION / BACKGROUND**

Information Technologies Department (IT) is recommending that the Board of Supervisors approve revisions to the previously adopted Board Policy A-19 - General Network Usage Policy, which defines the acceptable use of computer equipment and network resources for all users of El Dorado County (EDC) Network Resources to protect both the User and the County from risk of exposure from misuse or an unauthorized breach of government information systems. The last update to Policy A-19 was in December 2020. The proposed revisions include provisions for cloud environments, an updated user privacy policy and clarification of ownership of network resources, and remote access information.

Along with Policy A-19, IT has updated the General Network Usage and Access Procedures and Guidelines document, which contains the procedures and standards regarding the use of County network resources in support of policy A-19. This supplemental document was last updated in May 2022. Updates include expanded definitions of terms, Data Access information, User Access Credential information, password and MFA requirements, shared drive and data storage procedures, and electronic messaging communication changes.

All Departments and the IT Steering Committee have had the opportunity to review the proposed changes.

**ALTERNATIVES**

The Board could request additional modifications to the A-19 Policy.

**PRIOR BOARD ACTION**

20-1577 12/08/2020  
17-0518 07/18/2017  
09-0656 08/18/2009  
06-1995 02/13/2007

**OTHER DEPARTMENT / AGENCY INVOLVEMENT**

County Counsel, Human Resources/Risk Management, and Department Heads.

**CAO RECOMMENDATION / COMMENTS**

Approve as recommended.

**FINANCIAL IMPACT**

There is no direct financial impact to updating this policy. Indirectly, the proposed policy should assist in minimizing the County's liability.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

Update the Board Policy Manual with the revised A-19 policy document.

**STRATEGIC PLAN COMPONENT**

Good Governance

**CONTACT**

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