



# County of El Dorado

330 Fair Lane, Building A  
Placerville, California  
530 621-5390  
FAX 622-3645  
www.edcgov.us/bos/

## Legislation Details (With Text)

**File #:** 24-0775 **Version:** 1

**Type:** Agenda Item **Status:** Approved

**File created:** 4/15/2024 **In control:** Board of Supervisors

**On agenda:** 4/30/2024 **Final action:** 4/30/2024

**Title:** Human Resources Department recommending the Board:  
1) Approve and adopt revisions to Board of Supervisors Policy E-4: Pre-Employment Background Check; and  
2) Grant the Director of Human Resources the authority to make changes to the Policy that are either non-substantive or necessary to accord with changes to relevant statutes or regulations.

FUNDING: N/A

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - E-4 Pre-employment background check CURRENT.pdf, 2. B - E-4 Pre-Employment Background Check REDLINE.pdf, 3. C - E-4 Pre-Employment Background Check CLEAN.pdf

Date	Ver.	Action By	Action	Result
4/30/2024	1	Board of Supervisors	Approved	Pass

Human Resources Department recommending the Board:

1) Approve and adopt revisions to Board of Supervisors Policy E-4: Pre-Employment Background Check; and

2) Grant the Director of Human Resources the authority to make changes to the Policy that are either non-substantive or necessary to accord with changes to relevant statutes or regulations.

**FUNDING:** N/A

### DISCUSSION / BACKGROUND

On April 24, 2018, the Board adopted policy E-4, Pre-Employment Background Check. The Human Resources Department is recommending a minor modification to the Procedure portion of the policy, and an extension of the sunset date.

### ALTERNATIVES

The Board may choose not to approve the recommended changes, direct staff to make additional modifications, or take no action.

### PRIOR BOARD ACTION

09/20/2022 Legistar item 22-1669 - The Board of Supervisors approved revisions to Policy E-4 - Pre Employment Background Check

05/10/2022 Legistar item 22-0722 - The Board of Supervisors approved revisions to Policy E-4 - Pre Employment Background Check

04/24/2018 Legistar item 18-0570 - The Board of Supervisors adopted policy E-4 Pre-Employment Background Check

## **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

All Departments

## **CAO RECOMMENDATION**

Approve as recommended.

## **FINANCIAL IMPACT**

There is no financial impact associated with this item.

## **CLERK OF THE BOARD FOLLOW UP ACTIONS**

The Clerk of the Board will update the online Board Policy Manual with the approved changes and notify all department heads.

## **STRATEGIC PLAN COMPONENT**

Workforce Excellence

Priority: Perform Data Collection & Reporting

Action Item: Initiate a review of all Human Resources policies and procedures

## **CONTACT**

Joseph Carruesco, Director of Human Resources