



# County of El Dorado

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## Legislation Details (With Text)

**File #:** 10-0767 **Version:** 1  
**Type:** Agenda Item **Status:** Approved  
**File created:** 7/7/2010 **In control:** Board of Supervisors  
**On agenda:** 7/27/2010 **Final action:** 7/27/2010  
**Title:** Information Technologies Department recommending Board approve perpetual agreement 458-S1011 with TimeTrade Systems, Inc. in the amount of \$3,570 for the first year, plus applicable tax, to provide appointment scheduling services.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 458-S1011 TimeTrade wAprr.pdf

Date	Ver.	Action By	Action	Result
7/27/2010	1	Board of Supervisors	Approved	Pass

Information Technologies Department recommending Board approve perpetual agreement 458-S1011 with TimeTrade Systems, Inc. in the amount of \$3,570 for the first year, plus applicable tax, to provide appointment scheduling services.

BUDGET SUMMARY:		
Total Estimated Cost		\$3,570.00
Funding		
Budgeted	\$3,570.00	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$3,570.00	
Change To Net County Cost		\$-0-

**Fiscal Impact/Change to Net County Cost:**

The initial cost for configuration, implementation and first year of service is \$3,570.00 and is accounted for in current year budget. Each subsequent year will be \$2,500.00 upon automatic renewal and will be budgeted accordingly. All prices are plus applicable taxes.

**Background:**

Several County departments expressed the need for a web based, electronic appointment scheduling service for use by the public. Information Technologies researched several options and with the input of the requesting departments, selected the best enterprise solution available. It was determined that TimeTrade Systems satisfied department requirements and was able to grow with the County's changing needs.

County Counsel has advised Information Technologies of the presence of non-standard language within the terms and conditions of this agreement. As this is a "canned", off-the-shelf software product and service, we are bound to the Terms of Use as supplied by the vendor and are unable to negotiate or alter the terms in any way. Given that the amount of the contract is low and the product being supplied is primarily a purchase, it is unlikely that the non-standard language will be of any future significance.

**Reason for Recommendation:**

This appointment scheduling software service allows the public to schedule appointments with participating departments through the County's web page. This will greatly streamline a cumbersome process and allow department staff more time for other important tasks. The departments currently wishing to participate are:

Environmental Management

Child Support Services

Sheriff's Office

Agriculture

**Action to be taken following Board approval:**

Board to sign two original agreements and forward one original to requesting department.

Requesting department to forward original to vendor.

Purchasing to issue perpetual BPO.

**Contact:**

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**Concurrences:**

County Counsel and Risk Management