



Legislation Details (With Text)

File #: 25-1741 **Version:** 1
Type: Agenda Item **Status:** Approved
File created: 10/3/2025 **In control:** Board of Supervisors
On agenda: 11/4/2025 **Final action:** 11/4/2025

Title: Department of Transportation (Transportation) in conjunction with Procurement and Contracts, a division of the Chief Administrative Office, recommending the Board:
1) Award Bid 2025-0152 for the purchase of one (1) shop service truck to the low-qualified bidder, Downtown Ford of Sacramento, CA;
2) Authorize the Purchasing Agent to issue a purchase order in the amount of \$208,529, plus any applicable taxes and fees, for a one-time purchase following Board approval; and
3) Authorize the Purchasing Agent to increase the purchase order for any unforeseen purchases needed during the fabrication of the truck and utility bed as long as funding is available within Transportation's Fixed Asset budget.

FUNDING: Road Fund (100%).

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Bid- Downtown Ford, 2. B - Award Letter

Date	Ver.	Action By	Action	Result
11/4/2025	1	Board of Supervisors	Approved	Pass

Department of Transportation (Transportation) in conjunction with Procurement and Contracts, a division of the Chief Administrative Office, recommending the Board:
1) Award Bid 2025-0152 for the purchase of one (1) shop service truck to the low-qualified bidder, Downtown Ford of Sacramento, CA;
2) Authorize the Purchasing Agent to issue a purchase order in the amount of \$208,529, plus any applicable taxes and fees, for a one-time purchase following Board approval; and
3) Authorize the Purchasing Agent to increase the purchase order for any unforeseen purchases needed during the fabrication of the truck and utility bed as long as funding is available within Transportation's Fixed Asset budget.

FUNDING: Road Fund (100%).

DISCUSSION / BACKGROUND

Department of Transportation, Maintenance and Operations Division (Transportation) identified the west slope shop service truck as needing to be replaced, and it was included in the fixed asset list during the Fiscal Year (FY) 2025-26 budget cycle. Once the recommended budget was approved, a formal bid request was submitted to Procurement and Contracts, a division of the Chief Administrative Office, to meet competitive bidding requirements. Bid number 2025-0152 produced four (4) bids. The lowest, responsive, responsible bidder was Downtown Ford of Sacramento, California.

The replacement shop service truck is listed on the FY 2025-26 Fixed Asset list.

ALTERNATIVES

The Board could choose not to award the bid to Downtown Ford of Sacramento. This would leave Transportation with outdated equipment that is required for road calls to repair heavy equipment in the field during road maintenance and plowing activities.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Procurement and Contracts, a division of the Chief Administrative Office

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

Funding is included in Transportation's FY 25/26 Fixed Asset budget. There is no change to Net County Cost.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

N/A

CONTACT

Rafael Martinez, Director of Transportation

Michele Weimer, Procurement & Contracts Manager/Purchasing Agent