



# County of El Dorado

330 Fair Lane, Building A  
Placerville, California  
530 621-5390  
FAX 622-3645  
www.edcgov.us/bos/

## Legislation Details (With Text)

**File #:** 11-1041 **Version:** 1  
**Type:** Agenda Item **Status:** Adopted  
**File created:** 8/31/2011 **In control:** Board of Supervisors  
**On agenda:** 9/27/2011 **Final action:** 9/27/2011  
**Title:** Information Technologies Department recommending the Board adopt Resolution 163-2011 approving Records Disposition Schedule No. 4, superseding the existing Records Disposition Schedule No. 3, for Child Support Services and Revenue Recovery Division.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 1A - Resolution, 2. 1B - IT Approval of Records Disposition Schedule.pdf, 3. 1B1 - Records Disposition Schedule - Child Support Services & Revenue Recovery, 4. 1C - Records Disposition Schedule - Family Support (Reference Only), 5. RES163-2011

Date	Ver.	Action By	Action	Result
9/27/2011	1	Board of Supervisors	Adopted	Pass

Information Technologies Department recommending the Board adopt **Resolution 163-2011** approving Records Disposition Schedule No. 4, superseding the existing Records Disposition Schedule No. 3, for Child Support Services and Revenue Recovery Division.

**Fiscal Impact/Change to Net County Cost:**  
No fiscal impact.

**Background:**

On May 9, 1989, the Board of Supervisors adopted Policy Number A-9 directing County departments to inventory and establish a records management program. DCSS established such a records management program setting forth varying time periods for the retention of certain records. This disposition supercedes existing Disposition No. 3 for DCSS established in 1999.

**Reason for Recommendation:**

Information Technologies recommending Board approve Resolution for amended Records Disposition Schedule Records Disposition Schedule No. 4 for Child Support Services and Revenue Recovery Division.

**Action to be taken following Board approval:**

Board to sign Resolution approving Records Disposition  
Approved disposition to be filed with Records Management Division

**Contact:**

Heather Pence, ext 5854

**Concurrences:**

County Counsel

