



Legislation Text

File #: 11-1024, **Version:** 2

Chief Administrative Office recommending the Board consider the following:

- 1) Approve the creation of an integrated Health and Human Services Agency by combining the Health Services and Human Services Departments;
- 2) Adopt **Resolution 181-2011** enacting the new proposed Agency effective pay period 24 (November 5, 2011); and
- 3) Appoint Daniel Nielson as Director, Health and Human Services Agency effective pay period 24 (November 5, 2011). (Cont'd 8/30/2011, Item 4) (Est. Time: 30 Min.)

FUNDING: Department programs are funded by various Federal, State and grant funds, Realignment funds and General Funds.

Fiscal Impact/Change to Net County Cost:

Annual base salaries for the two current department head positions at Step 5 total approximately \$306,000 per year. Annual base salaries for the new Director and Chief Assistant Director at Step 5 total approximately \$295,000 per year, a reduction of \$11,000 per year. Other minor personnel allocation changes should result in no change to overall salary and benefit costs.

Reason for Recommendation:

The proposed reorganization would create a single Health and Human Services Agency with the primary goals of:

- 1) Providing a unified leadership structure that maximizes opportunity for program synergy
- 2) Improved service delivery to clients through better coordination of staff
- 3) More coordinated allocation of realignment funding sources
- 4) Consolidation/coordination of contracts with shared vendors

The Board of Supervisors is requested to:

- 1) Approve the creation of an integrated Health and Human Services Agency by combining the Health Services and Human Services Departments;
- 2) Adopt a Resolution enacting the new proposed Agency effective pay period 24 (November 5, 2011). This resolution will:
 - Eliminate the positions of 1.0 Director of Health Services and 1.0 Director of Human Services
 - Add the new positions of 1.0 Director, Health & Human Services Agency and 1.0 Chief Assistant Director, Health & Human Services Agency;
 - Approve the new job specifications, implement the designated bargaining units and adopt the salary ranges for the positions of Director, Health and Human Services Agency and Chief Assistant Director, Health and Human Services Agency to be effective pay period 24

(November 5, 2011);

- Amend Authorized Personnel Allocation Resolution #106-2011, to eliminate the prior departments of Health Services and Human Services, and to establish the number and classification of authorized positions in the Health and Human Services Agency, effective pay period 24 (November 5, 2011), including the addition of 1.0 Supervising Accountant Auditor, the elimination of 1.0 Accountant (vacant), and the addition of 1.0 Office Assistant I/II.

3) Appoint Daniel Nielson as Director of the Health & Human Services Agency effective pay period 24 (November 5, 2011).

Action to be taken following Board approval:

If approved by the Board, the Chief Administrative Office will work with the Director of Health and Human Services Agency and Human Resources to effect the changes.

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