



County of El Dorado

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Legislation Text

File #: 12-0626, **Version:** 1

Chief Administrative Office, Procurement and Contracts Division, recommending the Board:

- 1) Award Bid No. 12-204-050 for the purchase of Computers: Desktops, Laptops, Monitors and Related Items to the low qualified bidder, EDC Systems of Lafayette, California.
- 2) Authorize the Purchasing Agent to issue a blanket purchase order in the amount of \$150,000 for a four (4) month award period following Board approval; and
- 3) Authorize the Purchasing Agent to increase the blanket purchase order on an "as needed" basis during the awarded period as long as funding is available within the requesting Department's budget.

FUNDING: General Fund.

BUDGET SUMMARY:		
Total Estimated Cost		\$150,000.00
Funding		
Budgeted	\$150,000.00	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$150,000.00	
Change To Net County Cost		\$0.00

REASON FOR RECOMMENDATION: At the request of the Information Technologies Department, the Procurement and Contracts division issued an Invitation to Bid for Computers: Desktops, Laptops, Monitors and Related Items.

The computer equipment will be used by El Dorado County staff in the performance of their jobs.

Twelve (12) invitations to bid notification letters were mailed, one to a local vendor. Three (3) qualified responses were received, one from a local vendor. the evaluation was based on the estimated number of computers to be purchased by the end of the fiscal year. This information was provided by various department staff.

FISCAL IMPACT/CHANGE TO NET COUNTY COST: Procurement and Contracts has been advised that funding is available within the various Departments budgets. General Fund.

ACTION TO BE TAKEN FOLLOWING APPROVAL: Following Board approval, the Procurement and Contracts division will issue a blanket purchase order in the amount of \$150,000.00 to EDC Systems of Lafayette, CA.

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