



County of El Dorado

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Legislation Text

File #: 12-0747, Version: 1

Library Director recommending the Board approve the continuation of the following perpetual agreements for Fiscal Year 2012-2013 for a total amount of \$51,200 for ongoing online cataloging, content enhancement, maintenance and support for the automated circulation system:

- 1) OCLC, Inc. in the amount of \$8,200; and
- 2) SIRSI Corporation in the amount of \$43,000.

FUNDING: General Fund.

BUDGET SUMMARY:	
Total Estimated Cost.....	51,200
Funding.....	
Budgeted.....	51,200
New Funding.....	
Savings.....	
Other.....	
Total Funding Available.....	51,200
Change To Net County Cost.....	0

Fiscal Impact/Change to Net County Cost: The estimated cost of the agreements for FY 2012-2013 is \$51,200. This amount is included in the department's Recommended Budget for FY 2012-2013.

Background: The Library manages several perpetual agreements for ongoing online cataloging, content enhancement, maintenance and support for automated circulation system. The Department is bringing this matter before your Board per BOS Policy C-17 Section 4.5 which states that "Departments must obtain authorization from the Board of Supervisors, initially, and on an annual basis, to utilize any contract that does not have a stated term." The agreements are listed on Attachment "A".

Reason for Recommendation: Library Director is advising the Board of all current perpetual contracts administered by the Library and recommending continuation of the agreements and authorization for the Purchasing Agent to encumber funds for FY 2012-2013 payments under these contracts. Continuation of the agreements is critical to the operation of the Library.

OCLC	\$ 8,200
SIRSI	\$ <u>43,000</u>
Total	\$ 51,200

Action to be taken following Board approval:

- 1) The Library will notify Procurement and Contracts of the Board's approval of the list of perpetual agreements and
- 2) The Library shall continue to administer the contracts and process payments upon receipt and approval of invoices.

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