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Chief Administrative Office, Procurement and Contracts Division, presenting a list of County surplus property and recommending the Board so declare and authorize disposal of same in accordance with the procedures outlined in the County's Purchasing Ordinance, Chapter 3.12 and Section 3.12.220 thereof.

Fiscal Impact

Auctioneer will retain commissions as established per Agreement # 553-S1211 for any items sold at auction; net proceeds of auction or direct sale will be deposited into the Surplus Property account within the Chief Administrative Office. Items donated will be collected and removed by Snowline Hospice in accordance with Agreement #105-S1310 for the purposes of recycling, reuse or resale. This results in a benefit for the County, saving staff time and disposal fees that would otherwise be incurred for the disposal of unusable or unmarketable items of surplus.

Reason for Recommendation

Property determined to be surplus to the needs of various departments is offered to other County departments in accordance with Purchasing Ordinance 3.12.190 - Surplus Pool. The attached list of "surplus property" reflects those items that remain surplus to the needs of the County. The Purchasing Agent will dispose of said property in accordance with the Purchasing Ordinance as noted in Section 3.12.210 and Section 3.12.220 thereof by means of auction, direct sale or donation.

Action to be taken following approval

The Purchasing Agent shall dispose of said property by auction, direct sale or donation.