



## Legislation Text

**File #:** 14-1518, **Version:** 1

Chief Administrative Office, Procurement and Contracts, recommending the Board consider the following:

- 1) Authorize the Purchasing Agent to increase BP20150142 by a total of \$95,000.00 for the purchase of Computers: Desktops, Laptops, Monitors and Related Products to the low qualified bidder, EDC Systems of Lafayette, California, for an aggregate award of \$190,000.00;
- 2) Authorize the Purchasing Agent to increase the blanket purchase order on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget; and
- 3) Authorize the Purchasing Agent to extend the blanket purchase order for one additional six month (6-month) award period at the same pricing, terms and conditions if deemed in the best interest of the County to do so.

**FUNDING:** General Fund.

<b>BUDGET SUMMARY:</b>	
Total Estimated Cost.....	95,000.00
Funding.....	
Budgeted.....	95,000.00
New Funding.....	
Savings.....	
Other.....	
Total Funding Available.....	95,000.00
Change To Net County Cost.....	0.00

**Fiscal Impact/Change to Net County Cost**

Procurement and Contracts has been advised that funding is available within the individual Department budgets. General Fund.

**Reason For Recommendation**

At the request of the Information Technologies Department, the Procurement and Contracts Division issued Invitation to Bid #14-204-087 for the purchase of Computers: Desktops, Laptops, Monitors and Related Products for use by all County Departments. Bid #14-204-087 was awarded to the low qualified bidder; EDC Systems of Lafayette, CA by the Purchasing Agent on 8/29/2014. A blanket purchase order (BP20150142) was issued with a total award amount of 95,000.00 for a six month award period expiring on 02/26/2015. This amount was based on purchases from the previous year, for the same 6 month period of time. During the award period the County has experienced an increased need for Computers from all Departments during the award period. The Purchasing

Agents authority is limited to \$100,000.00 by County Ordinance, as such increasing the BP requires Board of Supervisors approval. Lastly, EDC Systems of Lafayette, CA has agreed to extend the Bid with the same pricing, terms and conditions as the original bid for one additional six month (6-month) award period.

Following Board approval, the Procurement and Contracts Division will increase the blanket purchase order by \$95,000.00 and extend the blanket purchase order for one additional six month (6-month) award period ending on August 26, 2015 to EDC Systems of Lafayette, CA.

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