



County of El Dorado

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Legislation Text

File #: 15-1431, **Version:** 1

Human Resources, Risk Management Division, recommending the Board approve and authorize the Chair to sign Agreement 275-S1611 with George Hills Company, Inc. to provide third-party liability claims administration services for the period of January 1, 2016 through December 31, 2020, for a total not to exceed amount of \$844,116.

FUNDING: Risk Internal Service Fund.

DEPARTMENT RECOMMENDATION

The Board is being asked to approve and authorize the Chair to sign Agreement No. 275-S1611 with George Hills Company, Inc. to provide third party liability claims administration services for the period of January 1, 2016 through December 31, 2020, for a total not to exceed amount of \$844,116.00.

The Board is also being asked to make findings that it is more feasible and economical to engage an outside contractor for the provision of third party liability claims administration services in accordance with Ordinance 3.13.040.

DISCUSSION / BACKGROUND

George Hills Company has been the County's third-party liability claims administrator since 1982 and has established an excellent working relationship with Risk Management and County Counsel. George Hills is the third-party administrator for the County's self-insured General Liability program. George Hills provides complete administration services on each liability claim and consults with County Counsel with respect to facts, liability, and disposition of claims, including notices as required by federal and state regulations to claim recipients. Duties include investigation, evaluation, management, and resolution of bodily injury, personal injury, and property damage claims and potential claims for money damages asserted by third-parties against the County. George Hills will maintain records and provide reports to the County, assume responsibility to report notification to our excess carrier on behalf of the County, and keep the County fully informed of all significant developments in assigned matters. In addition, George Hills provides all necessary services to ensure County compliance with Medicare, Medicaid, and SCHIP for the Mandatory Insurer Reporting for the County.

Per Board Policy C-17, Section 7.11 - Contracts over \$100,000.00, the scope of services and the Contractor's professional qualifications have been reviewed by a representative from outside the Risk Management Division.

ALTERNATIVES

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/A

CAO RECOMMENDATION

approve and authorize the Chair to sign Agreement 275-S1611 with George Hills Company, Inc.

FINANCIAL IMPACT

There is no change in Net County Cost. Funding for this Agreement is available in the Risk Internal Service Fund.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Following Board approval, the Board Clerk will return one fully executed original of the Agreement to Procurement and Contracts for distribution and administration.

STRATEGIC PLAN COMPONENT

N/A

CONTACT

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