



County of El Dorado

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Legislation Text

File #: 16-0616, **Version:** 1

Information Technologies recommending the Board approve Blanket Purchase Order 20160710 in the amount of \$75,000 for the lease of a Xerox 011OCP high capacity printer for a term of five (5) years from Xerox Corporation; and authorize the Purchasing Agent to sign Blanket Purchase Order 20160710 for same.

FUNDING: General Fund.

DEPARTMENT RECOMMENDATION

Information Technologies Department (IT) recommending the Board approve Blanket Purchase Order No. 20160710 in the amount of \$75,000 for the lease of a Xerox 011OCP high capacity printer for a term of five (5) years from Xerox Corporation; and authorize the Purchasing Agent to sign Blanket Purchase Order No. 20160710 for same.

DISCUSSION I BACKGROUND

IT is trading in their nine (9) year old 411OEPS printer, at a trade-in value of \$13,000 toward the new lease, for the new and more efficient D11OCP model. Staying with a Xerox machine will allow IT to seamlessly transfer data from the old hard drive to the new hard drive, saving countless hours of time previously spent coding print language specific to the Xerox server which is used for printing various unique forms and reports. This specialized high capacity printer is used daily to print reports and PPFs, and regularly to print checks for welfare, tax bills, supplemental tax bills, W2s, and various forms and reports used by Payroll.

ALTERNATIVES

N/A

OTHERDEPARTMENT/AGENCYINVOLVEMENT

N/A

CAO RECOMMENDATION

The Chief Administrative Office concurs with the recommendation.

FINANCIAL IMPACT

There is no change in Net County Cost. Funding is available in the department's budget. Additionally, this new lease results in a savings of \$185 per month.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

N/A

CONTACT

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