



## Legislation Text

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**File #:** 13-0817, **Version:** 5

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Human Resources, Risk Management Division, recommending the Board consider the following:

- 1) Approve the Fiscal Year 2016/17 California State Association of Counties - Excess Insurance Authority Insurance and Program Participation in the programs identified herein and listed in Attachment 5A;
- 2) Approve the Fiscal Year 2016/17 Airport Owners Insurance Policy Participation with Old Republic Insurance;
- 3) Approve the Fiscal Year 2016/17 Volunteer Blanket Accident Insurance Policy Participation with QBE Insurance Corporation;
- 5) Approve the Fiscal Year 2016/17 Community Service Area 2 and 9 Special Liability Insurance Program participation with Alliant Insurance;
- 6) Approve the Fiscal Year 2016/17 Employee Assistance Program Participation with MHN; and
- 7) Authorize the Chief Administrative Officer, or designee, to sign all documents required to bind program and insurance coverage for Fiscal Year 2016/17.

**FUNDING:** Internal Service Fund.

### **DEPARTMENT RECOMMENDATION**

This request is an annual process for the Board to authorize the Risk Management Division to renew insurance coverage and programs provided by CSAC-EIA, Old Republic, QBE Insurance Corporation and Alliant. The County utilizes its participation in CSAC-EIA in conjunction with professional insurance brokerage services to place a variety of commercial insurance policies to protect the County. The Risk Management Division has evaluated each of the insurance programs in terms of potential loss, coverage, self-insured retentions, deductibles, and policy limits. As a result, Risk Management recommends the purchase of insurance as described herein and outlined in Attachment 5A.

### CSAC-EIA Programs

CSAC-EIA is a Joint Powers Authority (JPA) comprised of California counties, cities and public agencies organized to jointly develop and fund insurance and related programs with the most favorable terms and costs. The County has been a CSAC-EIA Program participant for over twenty years. Current program participation includes:

Excess General Liability Program - provides coverage for claims from third parties alleging damages on the part of the member arising out of bodily injury, personal injury, property damage, public officials' errors and omissions, automobile liability and employment practices liability. The County has a \$1,000,000 self-insured retention in this program. The estimated premium for this program for FY 2016-17 is \$417,714.

Optional Excess General Liability Program - provides excess insurance above the excess general liability program with identical coverage terms. The estimated premium for this program for FY 2016-17 is \$21,001.

Excess Workers' Compensation Program - provides bodily injury and employer liability coverage for industrial related injury and illness. Coverage also includes compensation for loss of earnings at statutory rates. The County has a \$300,000 self-insured retention in this program and the estimated premium for FY 2016-17 is \$758,727.

Property Program - provides coverage for physical damage to the County's property as a result of a variety of perils including flood and earthquake sublimits. The deductible for the "all risk" perils is \$25,000. Vehicles are insured at replacement cost and the deductible for values under \$250,000 is \$20,000 and for values over \$250,000 the deductible is \$100,000. Contractor's equipment is covered with a \$10,000 deductible. Boiler and machinery and electronic data processing (EDP) equipment, data and media are also covered with a \$1,000 deductible. The premium for this program for FY 2016-17 is \$183,024.

Medical Malpractice Program - provides coverage for alleged negligence arising from health care operations including clinics, hospitals, mental health, public health, jail clinics and coroner operations. The County has a \$10,000 deductible in this program. Premium for FY 2016-17 is estimated to be \$69,000. This program renews in October and is expected to finalize at the estimated premium amount.

Employee Assistance Program (EAP) - designed to help County employees effectively manage workplace and non-workplace issues. Services are offered through Managed Health Network (MHN) and include face-to-face clinical counseling, telephonic assessments and consultation, work and life services, online member services and employer services. Also available are financial and legal services. A review of program utilization indicates only 3% of employees use the maximum amount of sessions and the average usage is five. The FY 2016-17 estimated premium for this program is \$112,000 based on 1,717 employees at a monthly rate of \$5.44 per employee.

Pollution Program - provides first and third-party coverage for bodily injury, property damage and clean-up costs caused by pollution conditions at scheduled owned or leased sites or arising from certain operations. The self-insured retention is \$250,000 and coverage premium for FY 2016-17 is \$6,196.

UST Program (Underground Storage Tank) - designed to satisfy the dedicated limits requirement for the State of California for all USTs. This supplemental UST program offers dedicated annual \$1M limits per pool member. The UST program will renew on July 1, and is open to all current pollution program members. Deductibles under this program range on a per tank basis from \$50,000 to \$100,000 depending on tank age. The FY 2016-17 premium is \$720.

Cyber Liability Program - provides information security and privacy liability insurance with electronic media liability coverage with a self-insured retention level of \$50,000. The FY 2016-17 premium is estimated at \$1,630.

Master Crime Program - provides coverage for illegal acts committed by employees while on the job. Coverage includes but not limited to, employee theft including failure of faithful performance of duty, forgery or alteration, computer fraud and funds transfer fraud, money order and counterfeit paper currency acts. The deductible is \$2,500. The premium for FY 2016-17 is \$13,935.

The Watercraft Program - provides property coverage as well as third party bodily injury for all owned

watercraft operations including watercraft trailers. This is a fully insured program and the deductible is \$1,000. The FY 2016-17 premium for this program is \$3,384.

Catastrophic Inmate Medical Insurance Program - provides medical expense coverage for inmates requiring off site inpatient hospital services, outpatient surgical and associated physician services. There is no aggregate limit of liability cap and the program can be excess of coverage provided under an existing contract or placed as primary. The County has a \$75,000 deductible. This program renews on March 1, 2016 and estimated FY 2016-17 premium at renewal is \$151,000.

#### Other Insurance Programs

Special Liability Insurance Program - The County purchases insurance for CSA #2 and #9 Road Maintenance Zone of Benefit in a Special Liability Insurance Program (SLIP) offered through Alliant. The SLIP program is a unique liability program developed specifically for small public entities and not -for-profit organizations. This program renews in September and premium is estimated at \$40,000 for FY 2016-17.

Airport Operations Liability - This policy is placed with Old Republic through CALIP. This program provides liability and property coverage for Placerville and Georgetown Airport operations. This is a fully insured program with no deductible. This is the first year of a three year policy and premium for this program for FY 2016-17 is \$5,863.

Volunteer Blanket Accident Insurance - This policy is placed with QBE Insurance Corporation. The County does not cover volunteers through Workers' Compensation. The County provides all volunteers with Accident Medical Expense Benefits of \$50,000 on an excess basis. There is a \$100 per accident deductible that is the responsibility of the volunteer, an additional Accidental Death Benefit of \$10,000 and an Accidental Dismemberment benefit up to \$10,000. The premium for this fully insured program is based on the number of volunteers and total volunteer hours. For FY 2016-17, the premium is \$2,826.

#### **DISCUSSION/BACKGROUND**

The County faces a complex array of risks that can result in severe or catastrophic loss. Purchasing insurance helps protect the County from catastrophic general liability claims, automobile accidents, and workers' compensation injuries. Additionally, purchasing insurance protects the County from loss due to damage or destruction of County assets, pollution, crime, cyber liability, and airport operation exposures. The County procures a variety of insurance policies and programs to mitigate and transfer exposures to catastrophic loss. By securing these risk mitigating and transfer mechanisms, the County is better positioned to protect assets and personnel for the fulfillment of its services, objectives, and overall community vision.

#### **ALTERNATIVES**

N/A

#### **OTHER DEPARTMENT/AGENCY INVOLVEMENT**

N/A

#### **CAO RECOMMENDATION**

Approve department recommendation.

**FINANCIAL IMPACT**

There is no change to Net County Cost. Funding for these insurance programs is included in the Risk Management Internal Service Fund budget for FY 2016-17.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

Provide a certified minute order of the agenda item to Risk Management and Chief Administrative Office.

**CONTACT**

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