



## Legislation Text

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**File #:** 11-0878, **Version:** 3

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Sheriff's Office (Lessee) recommending the Board:

- 1) Approve and authorize the Chair to sign Option Letter 1 to Lease Agreement 134-L1211 with Charles Freeland and Cynthia Freeland (Lessors), Trustees of the Freeland Family Trust, extending the term for an additional three years commencing on September 20, 2016 and ending on September 19, 2019, pursuant to Article 4 of the Agreement; and
- 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Lease Agreement 134-L1211, including future Options and amendments contingent upon approval by County Counsel and Risk Management.

**FUNDING:** General Fund/Boating & Waterways Grant.

### **DEPARTMENT RECOMMENDATION**

Sheriff's Office recommends the approval and signing of the Option Letter to Lease Agreement 134-L1211 to continue renting this space for its China Garden Sheriff Communications Unit and other operations.

### **DISCUSSION / BACKGROUND**

The Sheriff's Office has leased this 4,000 square foot warehouse and 1.57 acre parcel since 2002 for the purpose of storage and operations space. The lease will expire on September 19, 2016.

On February 23, 2016 the Board approved Amendment I to add an additional 9,500 square feet of storage space to Section 1 - Premises, to increase the monthly base rent, and to add options for lease renewal.

This Option Letter #1 is to extend the Lease Agreement for an additional three (3) year period commencing on September 20, 2016 and ending on September 19, 2019.

### **ALTERNATIVES**

Failure to approve and sign this Option Letter #1 would result in the loss of leased space to the Sheriff's Office.

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

County Counsel and Risk approval of contract.

### **CAO RECOMMENDATION**

Approve as recommended.

### **FINANCIAL IMPACT**

There is no Net County Cost associated with this item. Partial funding is provide by the Boating and Waterways Grant, and the remainder is included in the Fiscal Year 2016-17 Budget, and will be included in future years' budgets.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

Please forward one signed original to the Sheriff's Office for distribution.

**STRATEGIC PLAN COMPONENT**

Public Safety

**CONTACT**

Undersheriff Randy Peshon