



## Legislation Text

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**File #:** 08-1308, **Version:** 3

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Library Department recommending the Board:

1) Approve and authorize the Chair to sign Lease Agreement 088-L1711 with Richard F. and Cheryl L. Anderson, Trustee(s) of the Richard F. Anderson and Cheryl L. Anderson Living Trust in the amount of \$2,048.00 per month for the term of October 1, 2016 through September 30, 2019 for 3,200 square feet of space located at 6680 Orleans Street, Georgetown for the Georgetown Library; and

2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Lease Agreement 088-L1711 including amendments, contingent upon approval by County Counsel and Risk Management, and to exercise options extend the lease term for two additional three-year periods through September 30, 2025.

**FUNDING:** Library taxes, fines and fees, and Library fund balance.

### **DEPARTMENT RECOMMENDATION**

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### **DISCUSSION / BACKGROUND**

The Georgetown Library has occupied this leased space since 1993. The building is used as a community library/hub for Georgetown checking out 35,000 items per year and serving 3,800 library users. Cost of this space is \$0.64/square foot for the 3-year term.

### **ALTERNATIVES**

The Georgetown Library could move or close.

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

N/A

### **CAO RECOMMENDATION**

The Chief Administrative Office concurs with the department recommendation.

### **FINANCIAL IMPACT**

Funding for the lease is included in the FY 2016-17 budget. No change to Net County Cost.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

Board Clerk will forward to Procurement & Contracts a fully executed original copy of Amendment I to Lease Agreement No. 088-L0911 for distribution

**STRATEGIC PLAN COMPONENT**

Healthy Communities

**CONTACT**

Jeanne Amos, Director of Library Services