



Legislation Text

File #: 16-0008, **Version:** 2

County Counsel recommending the Board approve and authorize the continuation of the current Perpetual Agreement 252-S1611 with WebQA for the 2017 calendar year.

FUNDING: General Fund.

DEPARTMENT RECOMMENDATION

County Counsel recommending the Board approve and authorize the continuation of the current Perpetual Agreement 252-S1611 with WebQA for the 2017 calendar year.

County Counsel is bringing this matter before your Board pursuant to requirement of El Dorado County Policy C-17, Procurement Policy, so that you have the opportunity to be made aware of Agreement 252-S1611 which was approved by a prior Board. We have also provided you with information as to the termination requirement of this Agreement. This Agreement is of value to the County, its operation and County Counsel recommends its continued use.

DISCUSSION / BACKGROUND

This service is for the California Public Records Act (Government Code 6250 et seq.) requests service platform that captures all requests received via letter, website, email, fax, or walk-in. The application can be found on our homepage under "Online Services" as the Public Records Act Request. This includes the ability to post completed California Public Records Act (CPRA) requests to the web for searching via the CPRA Public Archive portal.

The County is subject to the California Public Records Act under Government Code Section 6250 through 6276.48. Access to the applications provided by WebQA, Inc. is ideal for centralized public records. The features not only benefit the requester but also greatly increase efficiencies within the organization. Information can be shared more easily with the public and internal staff can be more involved in the process. The system is tailored to comply with State law and allows for archiving, reporting, and tracking.

ALTERNATIVES

The Board may choose not to approve this perpetual agreement.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/A

CAO RECOMMENDATION

It is recommended that this item be approved.

FINANCIAL IMPACT

The Agreement value for FY 2016-17 is \$8,760. This Agreement is funded in the County Counsel's FY 2016-17 budget so there is no change to Net County Cost.

ACTION TO BE TAKEN FOLLOWING BOARD APPROVAL:

County Counsel shall submit a Change Order Request to the Procurement and Contracts Office to increase the Blanket Purchase Order (BPO) by the amount of \$8,760 and review and approve all invoices upon receipt, and forward them to the Auditor/Controller for payment.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Michael Ciccozzi, County Counsel