File #: 17-0562, **Version:** 1

Department of Transportation, Community Development Services, recommending the Board approve the following:
1) Award Bid 17-405-053 for the purchase of Bulk Lubricants to the low qualified bidder, Hunt & Sons, Inc. of Placerville, CA;
2) Authorize the Purchasing Agent to issue a blanket purchase order in the amount of $160,000.00 for a twenty four-month (24-month) award period following Board approval; and
3) Authorize the Purchasing Agent to increase the blanket purchase order on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

FUNDING: Road Fund (100% Local) and Fleet Internal Service Fund (Charges to County Departments with Mixed Funding).

DEPARTMENT RECOMMENDATION

Department of Transportation, Community Development Services recommending the Board approve the following:
1) Award Bid No. 17-405-053 for the purchase of Bulk Lubricants to the low qualified bidder, Hunt & Sons, Inc. of Placerville, CA;
2) Authorize the Purchasing Agent to issue a blanket purchase order in the amount of $160,000.00 for a twenty four-month (24-month) award period following Board approval; and
3) Authorize the Purchasing Agent to increase the blanket purchase order on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

DISCUSSION / BACKGROUND

At the request of the Department of Transportation, the Chief Administrative Office, Procurement and Contracts Division, issued an Invitation to Bid for Bulk Lubricants for use in maintaining County vehicles and equipment by staff.

Nineteen (19) Bid Notification Letters were mailed, two (2) to local vendors. Three (3) qualified responses were received, two (2) from local vendors. The qualified bidders were: Hunts & Sons, Inc of Placerville, CA; Ramos Oil Company, Inc. of West Sacramento, CA; and Flyer Energy LLC of South Lake Tahoe, CA. An evaluation spreadsheet is attached for review.

ALTERNATIVES

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Chief Administrative Office, Procurement & Contracts Division

CAO RECOMMENDATION

It is recommended that the Board approve this item.

FINANCIAL IMPACT

No change to Net County Cost. Funding is available within the Department of Transportation budget.

CLERK OF THE BOARD FOLLOW UP ACTIONS
None

STRATEGIC PLAN COMPONENT
N/A

CONTACT
Bard Lower, Transportation
Terri Knowlton, Procurement & Contracts