



Legislation Text

File #: 17-1335, **Version:** 1

Chief Administrative Office recommending the Board approve the procedure for the allocation of funds for Fiscal Year 2017/18 Community Funding Requests. (Est. Time: 20 Min.)

FUNDING: Department 15 - General Fund Other County Operations.

DEPARTMENT RECOMMENDATION

Chief Administrative Office recommending the Board approve the procedure for the allocation of funds for FY 2017-18 Community Funding Requests.

BACKGROUND/DISCUSSION

During the Budget discussions for FY 2018-19, \$50,000 was allocated for Community Funding Requests, with directions to staff to return to the Board with a process to receive these requests, allow for Board review, and consider providing funding. Requests are to be for one-time funding allocations for cultural and community events or efforts that benefit residents. Some may have an economic development or promotions-related impact, however, it is not required for consideration. With the recommended procedure, funds may be allocated to projects or events at the time of Budget adoption, or throughout the year by request of any Board member. The maximum amount for an individual request is recommended to be set at \$5,000.

Organizations requesting funds will need to complete the one-page application sheet for submission to the Board member, and will be reviewed by the Chief Administrative Office to ensure that funding is available. The Board may provide funds to private non-profit, public organizations, or community-based associations without formal non-profit status. The funding may be allocated upon approval by the Board. Funding for FY 2017-18 is contingent upon sufficient revenue within the established \$50,000 funding amount. While it is currently recommended that \$50,000 be set aside each year for such funding requests, the Board of Supervisors may choose to adjust the appropriation each year based on available budget resources. All funding is subject to the recipient's ability to comply with the requirements as well as any applicable County policy, ordinance, or permitting requirements.

Community Funding requests were itemized on the FY 2017-18 Recommended Budget. With Board direction regarding the funding amount and process for consideration, staff will continue to outline the process and present the Community Funding requests separately in the annual Recommended Budget. However, this does not preclude a member of the Board from presenting a funding request item during the fiscal year, should the need arise.

The process, as approved by the Board, will be reiterated in the Recommended Budget each year to maintain consistency. It should be noted that while the Board is asked to provide policy direction on this matter, this funding process is not recommended as a Budget Policy because it is based on annual appropriations and budget decision-making, and is not a financial management policy or based on a financial/budget management best practice recommendation.

ALTERNATIVES

The Board may provide direction to staff to revise the process to allocate these funds, or provide other direction as determined by the Board.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/a

FINANCIAL IMPACT

\$50,000 is currently set aside in Department 15 - Other County Operations in the FY 2017-18 budget for Community Funding Requests. Amounts allocated to individual events or projects are subject to approval by the Board.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/a

STRATEGIC PLAN COMPONENT

N/a

CONTACT

Shawne Corley, Assistant Chief Administrative Officer