



Legislation Text

File #: 10-0490, **Version:** 1

Human Resources and Human Services Departments recommending the Board adopt a Resolution to:

- a) Establish and adopt a salary range and bargaining unit for a Supervising Deputy Public Guardian classification; and
- b) Amend the County's Authorized Personnel Allocation Resolution, amending the Human Services Department authorized allocation by deleting 1.0 vacant FTE Program Manager-Protective Services and adding a 1.0 FTE Supervising Deputy Public Guardian position.

FUNDING: 57% General Fund, 18% Client Fees and 25% Federal/State (Primarily Targeted Case Management)

Resolution 065-2010

Fiscal Impact/Change to Net County Cost:

No net change. Projected salary savings of approximately \$50,000 per year will be needed to absorb other significant cost increases in this program in FY 2010-11, including health insurance, cost applied charges and administrative cost allocations.

Background:

The mandated Public Guardian Program establishes and administers conservatorships for persons and/or the estates of those who are functionally disabled, to ensure the proper care and treatment of individuals who are unable to adequately care for themselves or those who are victims of fraud and/or abuse.

The Department of Human Services (Department) faces considerable fiscal constraints resulting from the current economic environment and is continually looking to identify ways of increasing efficiencies in operations in order to hold constant or reduce net County costs to the extent possible, without compromising provision of critical services to the Community.

Reason for Recommendation:

Under the Department's FY 2009/10 organizational structure, daily management of the Public Guardian Office was assigned to a Program Manager-Protective Services reporting to one of the Department's Program Manager II positions. Staff is recommending that a non-management, Supervising Deputy Public Guardian position be added to provide staff supervision and day-to-day program oversight and report directly to a Program Manager II, thereby eliminating the mid-level management oversight and associated costs in this predominately General Fund program. Given the level of responsibility required for day-to-day program oversight and the management support provided by the Program Manager II, the establishment of a supervisory level position is appropriate. The Program Manager II would continue to report to the Assistant Director who, as designated Public Guardian/Public Conservator, will retain final authority and responsibility for the Public Guardian Office functions. The mid-level Program Manager Protective Services position (currently vacant) would be deleted.

Action to be taken following Board approval:

Board Chair to sign resolution and forward to Human Resources for implementation. Once the position is established and filled, the Supervising DPG will assume direct day-to-day oversight and supervision of the Public Guardian staff and functions.

Contacts:

Mike Strella, Human Resources x5622

Daniel Nielson, Human Services x7275

Concurrences:

EDCEA Local 1 and Managers Association have been given notice