



# County of El Dorado

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## Legislation Text

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**File #:** 18-0302, **Version:** 1

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Human Resources Department recommending the Board approve and adopt the newly revised Park Operations Assistant classification specification.

**FUNDING:** N/A

### **DEPARTMENT RECOMMENDATION**

Human Resources Department recommending the Board approve and adopt the newly revised Park Operations Assistant classification specification.

### **DISCUSSION / BACKGROUND**

In anticipation of the upcoming recruiting season, the Human Resources Department, through collaboration with the Parks Manager, has updated the Park Operations Assistant classification specification to reflect the current duties and overall requirements of the classification. This classification is used for extra-help hires only. The History notated on the existing classification specification shows that the classification was created in March 2001, and revisions were made both in March 2010 and July 2013; however, the Parks Manager has indicated that this class has not had a comprehensive review since its inception and is therefore out of date.

Additionally, extra help classifications were not included in the Koff & Associates classification study. Therefore, should the Board approve and adopt the proposed classification specification, this will become the final and current version.

### **ALTERNATIVES**

The Board could choose to not approve and adopt the new classification specification as it is being presented.

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

Parks Manager

### **CAO RECOMMENDATION**

It is recommended that the Board approve this item.

### **FINANCIAL IMPACT**

None.

### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

None.

### **STRATEGIC PLAN COMPONENT**

Good Governance

### **CONTACT**

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