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Joint Board of Supervisors/Grand Jury Audit Committee recommending the Board of Supervisors approve and authorize the Chair to sign a one (1) year extension to existing contract for independent audit services with Maze & Associates, in the amount of $62,959.

DEPARTMENT RECOMMENDATION

Joint Board of Supervisors/Grand Jury Audit Committee recommending the Board of Supervisors approve and authorize the Chair to sign a one (1) year extension to existing contract for independent audit services with Maze & Associates, in the amount of $62,959.

DISCUSSION/BACKGROUND

Background

On September 29, 2015 the Board of Supervisors adopted Resolution 151-2015 creating a standing Annual Audit Committee. This Committee is responsible for selecting a public accounting firm to conduct the annual audit of the County's financial statements; making a recommendation to the Board for the award of the contract for the Annual Audit; and reviewing the Annual Audit findings and responses and making recommendations to the Board, if appropriate.

Per the Resolution, members of the Audit Committee will be the Chair and Vice-Chair of the Board of Supervisors and shall be deemed appointed upon their election to those offices. The Grand Jury shall notify the Board of Supervisors of the members of their Audit Committee.

The Chief Administrative Office provides staff support to the Audit Committee.

On June, 2, 2016 the Board awarded the RFP for independent professional financial audit services to Maze & Associates. The agreement for services is for a two (2) year term, with a total not to exceed amount of $120,470 for the initial two (2) year term ($59,345 for year one, and $61,125 for year two).

Current Discussion

Article II of the Agreement, Term, provides that this Agreement may be renewed for one (1) additional year following the initial two (2) year term, upon written agreement of the parties, and no later than ninety (90) days prior to the date the Agreement is set to terminate. The Agreement specifies that the cost for the additional one year will be $62,959. This renewal will be accomplished via an amendment to the Agreement.

The Audit Committee considered renewing the Agreement for one additional year at their February 12, 2018 meeting. The Committee voted in favor of recommending that the Board of Supervisors approve an amendment extending the Agreement term by one (1) year.

CONTACT

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