



Legislation Text

File #: 18-0808, **Version:** 1

Community Development Services, Department of Environmental Management, recommending the Board approve and authorize the Chair to sign a correction to a previously approved Budget Transfer to:

- 1) Increase the Environmental Management Phillips 66 Settlement Special Revenue Fund Operating Transfer Out appropriation by \$22,500 to provide the additional funding needed for the purchase of a tactical robot for hazardous materials emergency responses; and
- 2) Offset this \$22,500 appropriation with an increase in Use of Fund Balance. (4/5 vote required)

FUNDING: Various.

DEPARTMENT RECOMMENDATION

Community Development Services, Departments of Environmental Management, recommending the Board approve and authorize the Chair to sign a correction to a previously approved Budget Transfer, to:

- 1) Increase the Environmental Management Phillips 66 Settlement Special Revenue Fund Operating Transfer Out appropriation by \$22,500, to provide the additional funding needed for the purchase of a tactical robot (robot) for hazardous materials emergency responses; and
- 2) Offset this appropriation with a \$22,500 increase in Fund Balance. (4/5 Vote Required)

DISCUSSION / BACKGROUND

Community Development Services Budget Transfers:

This Budget Transfer was previously approved by the Board on April 24, 2018 (Item 17), which authorized:

- 1) An increase in the CSA 3 budget for snow removal equipment rental expenses;
- 2) An increase in the CSA 9 Pioneer Place Zone 64 budget for maintenance and construction costs for emergency sinkhole repairs;
- 3) The funding for the purchase of a robot by Environmental Management for hazardous materials emergency responses; and
- 4) The funding for the purchase and implementation of the Scale House Automation Project for the Union Mine Landfill.

In processing this approved Budget Transfer, it came to light that there was a clerical error in balancing the funding transfers for the purchase of Environmental Management's robot. The total purchase amount for the robot remains unchanged, at \$35,000, and the Operating Transfer In from the Sheriff's Department remains unchanged, at \$12,500. The difference between these two amounts of \$22,500 is what's needed to balance this Budget Transfer and to fully fund the robot purchase. To accomplish this, two additional transfer lines are needed, as follows:

- Increase the Environmental Management Phillips 66 Settlement Special Revenue Fund Operating Transfer Out appropriation by \$22,500 to provide the additional funding for the robot purchase.
- Offset this \$22,500 appropriation with an increase in Fund Balance.

All other line items on the previously approved budget transfer will remain unchanged.

This robot purchase will be added to Environmental Management's fixed asset list, as approved by the Board at its April 24 meeting.

ALTERNATIVES

The Board may elect not to approve the budget transfers as proposed, although proper accounting for operating activity would be jeopardized.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/A

CAO RECOMMENDATION

It is recommended that the Board approve this item.

FINANCIAL IMPACT

The proposed budget transfers result in no increase to Net County Cost. All increases in expenditures are funded by commensurate offsets or additional revenue.

CLERK OF THE BOARD FOLLOW UP ACTIONS

1) The Clerk of the Board will obtain the Chair's signature on the original budget transfer and will forward the budget transfer to the Auditor/Controller for processing.

STRATEGIC PLAN COMPONENT

Good Governance, Infrastructure

CONTACT

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