



# County of El Dorado

330 Fair Lane, Building A  
Placerville, California  
530 621-5390  
FAX 622-3645  
[www.edcgov.us/bos/](http://www.edcgov.us/bos/)

## Legislation Text

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Chief Administrative Office, Procurement and Contracts Division, recommending award of Bid 07-206-005 for the purchase of one (1) Kodak i660 color scanner, including one (1) XL feeder consumables kit to the low qualified bidder, Image Access West of Berkeley, CA in the amount of \$38,599, including sales tax; and authorize Purchasing Agent to initiate a contract for an extended twelve (12) month warranty in the amount of \$4,586 for same.

**RECOMMENDED ACTION:** Approve.

**FUNDING:** Information Technologies budget.

**REASON FOR RECOMMENDATION:** At the request of Information Technologies, the Procurement and Contracts Division issued an Invitation to Bid for the purchase of one (1) Kodak i660 color scanner including one (1) XL feeder consumables kit. The standard warranty for this equipment is ninety (90) days. The bid requested pricing for an optional twelve (12) month extended warranty coverage.

The Kodak i660 color scanner will be used to image County Counsel documents and initiate the enterprise imaging operation.

Ten (10) Invitations to Bid were mailed; none to local vendors. Twelve (12) qualified responses were received; none from local vendors. Attached is a spreadsheet for your review.

**FISCAL IMPACT/CHANGE TO NET COUNTY COST:** Procurement & Contracts has been advised that funding is available within Information Technologies budget.

**ACTION TO BE TAKEN FOLLOWING APPROVAL:** Following Board approval the Purchasing Agent will issue a purchase order to Image Access West of Berkeley, CA in the amount of \$38,599.00, including sales tax for the purchase of the scanner and consumables kit; and will initiate a contract in the amount of \$4,586.00 for the extended twelve (12) month warranty.