



County of El Dorado

330 Fair Lane, Building A
Placerville, California
530 621-5390
FAX 622-3645
www.edcgov.us/bos/

Legislation Text

File #: 06-1487, **Version:** 1

Information Technologies recommending Chairman be authorized to sign Agreement 242-S0711 with Learning Tree International USA, Inc. in an amount not to exceed \$39,350 for a one year term to provide on-site technical training classes entitled "Project Management: Skills for Success" for County Project Managers.

RECOMMENDED ACTION: Approve.

FUNDING: General Fund.

Background: In July 2005, your Board adopted Policy B-13 "Contract Administration for Special Projects" which sets forth the duties and responsibilities of the officer or employee charged with the successful completion of the special project. In order for these employees to be successful, training must be provided.

Reason for Recommendation: These Project Management classes are the second and third classes to be held on-site to fill the need of training our county "Project Managers".

Course 267y- Project Management: Skills for Success - 2-Day Class. County anticipates 24 persons to attend this class, with a cost of \$15,560

Course 296- Project Management Skills for Success - 4-Day Class. County anticipates 24 persons to attend this class, with a cost of \$ 23,790

Fiscal Impact/Change to Net County Cost: Funding is included in the 06/07 Budget

Action to be taken following Board approval: Authorize Purchasing Agent to encumber funds for both classes with a not-to-exceed amount of \$39,350.